



**Notice of public meeting of
Community Safety Overview & Scrutiny Committee**

- To:** Councillors Douglas (Chair), Orrell (Vice-Chair), Fraser, Healey, Hodgson, King and Warters
- Date:** Wednesday, 3 September 2014
- Time:** 5.30 pm
- Venue:** The George Hudson Board Room - 1st Floor West Offices (F045)

AGENDA

1. Declarations of Interest

Members are asked to declare:

- Any personal interests not included on the Register of Interests
- Any prejudicial interests or
- Any disclosable pecuniary interests

which they may have in respect of business on this agenda.

2. Minutes (Pages 1 - 12)

To approve and sign the minutes of the meeting of the Community Safety Overview and Scrutiny Committee meeting of 30 July 2014 and the Domestic Waste Recycling Task Group meeting of 20 August 2014.

3. Public Participation

At this point in the meeting members of the public who have registered their wish to under the Council's Public Participation Scheme may do so. The deadline for registering is **5.00pm on Tuesday 2 September 2014.**

Members of the public may register to speak on:

- An item on the agenda
- An issue within the remit of the Committee

Filming, Recording or Webcasting Meetings

Please note this meeting will be filmed and webcast and that includes any registered public speakers, who have given their permission. This broadcast can be viewed at <http://www.york.gov.uk/webcasts>.

Residents are welcome to photograph, film or record Councillors and Officers at all meetings open to the press and public. This includes the use of social media reporting, i.e. tweeting. Anyone wishing to film, record or take photos at any public meeting should contact the Democracy Officer (whose contact details are at the foot of this agenda) in advance of the meeting.

The Council's protocol on Webcasting, Filming & Recording of Meetings ensures that these practices are carried out in a manner both respectful to the conduct of the meeting and all those present. It can be viewed at http://www.york.gov.uk/downloads/download/3130/protocol_for_webcasting_filming_and_recording_of_council_meetings

4. Single Equality Scheme Update and Refresh (Pages 13 - 34)

This report informs Members of the progress made in refreshing York's Equality Scheme. Members are asked to comment on the draft priorities and outcomes and advise on which should be the focus within the revised equality scheme.

5. Update on the work of AVANT (Alcohol, Violence and Night-Time Economy) (Pages 35 - 46)

This report gives an update on the work of the Alcohol, Violence and Night-Time Economy (AVANTE) Task Group.

**6. Draft Final Report - Domestic Waste (Pages 47 - 128)
Recycling Review**

This paper presents the Draft Final Report of the Domestic Waste Recycling Review.

7. Work Plan 2014-15 (Pages 129 - 130)

Members are asked to give consideration to the Committee's work plan.

8. Urgent Business

Any other business which the Chair considers urgent.

Democracy Officer:

Name: Jayne Carr

Contact Details:

Telephone – (01904) 552030

Email – jayne.carr@york.gov.uk

For more information about any of the following please contact the Democratic Services Officer responsible for servicing this meeting:

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports and
- For receiving reports in other formats

Contact details are set out above.

This information can be provided in your own language.

我們也用您們的語言提供這個信息 (Cantonese)

এই তথ্য আপনার নিজের ভাষায় দেয়া যেতে পারে। (Bengali)

Ta informacja może być dostarczona w twoim własnym języku. (Polish)

Bu bilgiyi kendi dilinizde almanız mümkündür. (Turkish)

یہ معلومات آپ کی اپنی زبان (بولی) میں بھی مہیا کی جاسکتی ہیں۔ (Urdu)

 **(01904) 551550**

This page is intentionally left blank

City of York Council

Committee Minutes

Meeting	Community Safety Overview & Scrutiny Committee
Date	30 July 2014
Present	Councillors Douglas (Chair), Orrell (Vice-Chair), Healey, Hodgson, King, Warters and Fitzpatrick (Substitute for Councillor Fraser)
Apologies	Councillor Fraser
In Attendance	Councillor Watson

7. **Declarations of Interest**

Members were asked to declare at this point in the meeting any personal interests not included on the Register of Interests, or any prejudicial or disclosable pecuniary interests that they might have had in the business on the agenda.

No interests were declared.

8. **Minutes**

Resolved: That the minutes of the meeting on 4 June 2014 be approved and signed as a correct record subject to;

Minute Item 4 (Scrutiny Topics for review)- Commercial Waste.

The Committee noted that the Leader and Cabinet Members felt that discretionary charges would be a more worthwhile topic.

9. **Public Participation**

It was reported that there had been no registrations to speak under the Council's Public Participation Scheme.

10. Cabinet Member for Environmental Services, Planning and Sustainability

The Cabinet Member for Environmental Services, Planning and Sustainability attended the meeting to discuss his priorities and challenges for the municipal year.

He reported that his two priorities for the year were around tackling the budget and sustainability issues.

He confirmed there was a need to examine discretionary waste charges due to the reduction in the Local Government grant. He reported that £2.3 million of the budget was spent on disposal and collection of waste and street cleansing.

It was reported that the budget in Environmental Services, Planning and Sustainability needed to be reduced by £2.5 million over the next two years.

The Cabinet Member felt that in order to achieve this target efficiencies on the delivery of services, additional income could be raised through discretionary charges in waste management and selling specific services (such as assistance at Pre Application stage for applicants applying for planning permission).

Questions from Members to the Cabinet Member included;

- Were there plans to increase recycling in the city?
- Was there a trend of losing recycling sites?
- What could be done to encourage residents who lived in flats to recycle?
- How would staff costs be reduced?
- Why was reducing the city's Carbon Footprint one his priorities?
- What evidence had come to light for the Administration to increase the number of new houses within the Local Plan?

In regards to plans to increase recycling, Members were told of a number of two pilot schemes to recycle plastic that had taken place around the city. The Cabinet Member informed the Committee that some of the recycling sites would continue to operate where they are economically viable and where there is the agreement of landowners.

Some Members wished for the Council to be more proactive in providing recycling boxes to those who lived in flats, particularly as owners had to pay a service charge to a private management company.

In response to a Member's question about staff redundancies it was noted that management staff in the City and Environmental Services department had reduced by a third and there had also been a 40% reduction in backroom staff over the last three years. The Council had sought to avoid compulsory redundancies and had used temporary staff before changes had been made to services.

The Cabinet Member informed the Committee that he felt that focusing on reduction of the Carbon Footprint was important as it would reduce costs. He spoke about a number of sustainable transport developments such as the increase in electric buses, which would help with York's Air Quality levels.

In relation to the question about the increase in the number of new houses in the Local Plan, the Cabinet Member informed the Committee that changes had been made due to a result of changes to planning legislation (the Article 4 direction) and government housing projects.

Members felt that a written report from the Cabinet Member would have been helpful.

Resolved: That the Cabinet Member's verbal report be noted.

Reason: So that Members are kept aware of the priorities within the Cabinet Member's portfolio.

11. Safer York Partnership Bi-Annual Report

Members received the Safer York Partnership Bi-Annual Performance Report on the Community Safety Plan 2011-14.

Officers highlighted that;

- There had been a reduction in violent crime figures due to partnership working and methods taken to control alcohol in the city.

- However, there had not been a reduction in domestic violence incidents.
- That the police had prioritised their approach to hate crime to give the highest quality response.

Comments and questions from Members included;

- The White Ribbon status that the city had recently achieved was not worth it if the level of domestic violence had not reduced in the city.
- How did the Police define “youth” in relation to incidents of crime?
- Why did persistent shoplifting offenders have to be aged over 18 before action could be taken by the Police to impose Exclusion Orders?

Officers reported that the level of domestic violence had neither increased nor decreased but had levelled out. It was also noted that a domestic violence related murder had not been reported for five years.

It was reported that in relation to the definition of “youth”, this came from police call handlers, who often had to make quick judgments on analysing the details of the reported incident.

Members were informed that the rules for imposing Exclusion Orders for shoplifters had been determined by York Business Against Crime (YBAC). Officers believed that YBAC had chosen other more long term methods of dealing with under 18s who shoplifted. Officers stated that they would investigate the reasons for YBAC’s decision over enforcement tickets. It was also confirmed that Officer’s felt that the APEX Night-safe radio could be extended to York Shopmobility.

Resolved: That the report be noted.

Reason: So that Members are kept informed of the performance of the plan.

12. 2013/14 Outturn Finance and Performance Monitor for Environmental Services and Public Protection

Members received a report which updated them on financial performance, service plan improvement actions and performance measures for Environmental Services and Public Protection.

Some Members asked about the Penalty Charge Notice income that had been received from the new 'spy car'. Officers confirmed that they would send Members more information on this issue.¹

Resolved: That the report be noted.

Reason: So that the Committee are informed of the latest finance and performance position.

Action Required

1. Provide Members with information.

JC

13. Scoping Report on Proposed "Discretionary Charges in Waste Management" Scrutiny Review

Members received a report which provided them with information in support of the proposed scrutiny review of Discretionary Charges in Waste Management. Members were asked to agree a remit and methodology for the review and agree a timeframe for its completion.

Officers gave an overview of the report and when asked by Members, confirmed that Local Authorities are responsible for providing free refuse collection of general household waste, and that the frequency of those waste collections were a matter for the Cabinet to decide and not an issue for scrutiny as part of the proposed review.

Members discussed the framework for the review as suggested by Officers in the report, and agreed it should form the basis of the review remit, which should also include understanding the impact of the introduction of discretionary charges and looking at possible concessions for particular groups e.g. charities.

One Member confirmed that he did not want to be on the Task Group as he did not wish to be party to the introduction of discretionary waste charges.

The Chair suggested that the remit of the Task Group should reflect Officer's suggestions.

Resolved: (i) That the report be noted.

(ii) That a Task Group be formed to conduct a review on Discretionary Waste Charges.

(iii) That the Task Group be composed of the following Members;

- Councillor Douglas
- Councillor Healey
- Councillor Hodgson

(iv) That the remit of the review be in line with Officer's suggestions and also assess the impact of the introduction of discretionary charges and possible concessions.

Reason: To progress the review in line with scrutiny procedures and protocols.

14. Work Plan

Consideration was given to the Committee's draft work plan for 2014-15.

The Scrutiny Officer informed Members of the ongoing work to refresh the Single Equality Scheme, and of some recurring and emerging priorities which had been identified. She confirmed that CSMC had requested that each Overview & Scrutiny Committee be notified of the priorities relevant to their individual terms of reference, and that they monitor the progress made on them as part of their future quarterly finance and performance monitoring reports. It was suggested therefore that an item, on the work, be added to the work plan for the Committee's next meeting:

Resolved: That the work plan be approved subject to the following amendments;

- The deletion of both the CCTV Overview Report and the Commercial Waste Overview Briefing from the September meeting.
- The addition of a report on the priorities emerging from the Equalities Scheme for consideration at the September meeting.
- The attendance of the Cabinet Member for Homes & Safer Communities be added to the November 2014 meeting.

Reason: To ensure that the Committee has a planned programme of work in place.

15. Urgent Business

15a) Annual Report 2013-14 Cabinet Member for Homes and Safer Communities to Community Safety Overview and Scrutiny Committee

The Committee received the Cabinet Member for Homes & Safer Communities Annual Report.

The Chair suggested that as the Cabinet Member could not attend the meeting that if Members had any individual questions in regards to the report they contact the Cabinet Member via email.

Others suggested that the Scrutiny Officer collate Members' questions and that they be answered by the Cabinet Member when she was due to attend next.

Resolved: (i) That the report be noted.

(ii) That Members send questions for the Cabinet Member to the Scrutiny Officer ahead of the next scheduled attendance in November.

Reason: (i) In order for Members to be kept informed of the work being carried out by the Cabinet Member in her portfolio area.

(ii) In order to share Members' concerns with the Cabinet Member.

Councillor H Douglas, Chair

[The meeting started at 5.30 pm and finished at 7.40 pm].

Meeting	Domestic Waste Recycling Task Group
Date	20 August 2014
Present	Councillors Healey and Orrell

5. Declarations of Interest

Members were asked to declare any personal interests not included on the Register of Interests, any prejudicial interests or any disclosable pecuniary interests which they may have in respect of the business on the agenda. None were declared.

6. Minutes

Resolved: That the minutes of the meeting of 2 June 2014 be approved and signed by the Chair as a correct record.

7. Public Participation

It was reported that there had been no registrations to speak under the Council's Public Participation Scheme.

8. Domestic Waste Recycling Draft Final Report

Members considered the draft Final Report of the Domestic Waste Recycling Scrutiny Review.

Once the draft recommendations had been agreed by the Task Group, information on any associated implications and risks would be sought and included in the report prior to its presentation to the full Community Safety Overview and Scrutiny Committee in September 2014.

Members requested the following amendments to the draft report:

- The report conclusions needed to highlight the importance of ensuring that arrangements were in place to clearly identify the sustainable increase in recycling generated by expenditure on specific campaigns and strategies. It was important to be able to identify the timescale within which expenditure on recycling strategies would be paid back through a reduction in general domestic waste and an increase in recycling rates. Evidence needed to be in place to identify those strategies which worked well and provided the greatest value for money. This should inform future work. Officers confirmed that they sought to do this, for example, although the Council had employed the services of a company to carry out the household survey, in future this would be done in-house or by working with the universities.
- Para 31 (bullet point 5) – include wording regarding the control area to state that participation rates recorded in many streets deteriorated over the course of the project. This was due to anomalies created by a change of collection times and householders not putting recyclables out early enough for collection. Rates were now returning to the previous levels. Delete the final sentence of this bullet point.
- In addition to the information provided on kerbside recycling tonnage yields, data should be included on tonnages of general waste.
- The expenditure detailed in Annex G of the report should also include the costs of officer time. The breakdown of these costs should form an annex to the report. Reference should also be made to the 300 hours of work carried out by a student intern (unpaid). The details on expenditure should be included in the main body of the report.
- To address objective (ii) of the review, the wording tabled at the meeting should be included within the report.
- The conclusion of the report should also make reference to the fact that consideration had been given to strategies which were in place in other local authorities. Members had, however, determined that the work that was taking place in York was in line with this and that identifying the strategies which did and did not work was a more useful tool.

Members considered the draft recommendations and made the following amendments:

- Recommendation (i) to be deleted
- Recommendation (ii) to include more specific examples, such as engaging and working more with the universities.
- Recommendation (iii) to also make reference to developing the work that was taking place with community groups including parish councils and residents' associations
- Recommendation (iv) wording to be amended to identify which strategies are working well and achieving value for money and which are not.
- Include an additional recommendation stating that the Cabinet Member should put in place a rolling programme of intervention work.
- Include an additional recommendation that the Cabinet Member should determine the level of savings expected to be achieved as a result of expenditure on recycling strategies.
- Include an additional recommendation stating that future campaigns should be applied to entire rounds not part rounds to enable there to be sufficient data points to ensure statistical validity.

It was agreed that the Chair would meet with officers on 22 August 2014 at 2.00pm to finalise the wording of the report.

Resolved: That, subject to the agreed amendments, the proposed review conclusions and draft recommendations be approved and forwarded to the Committee.

Reason: To conclude the review in line with scrutiny procedures and protocols.

Councillor Healey, Chair
[The meeting started at 9.00 am and finished at 9.55 am].

This page is intentionally left blank



Community Safety Overview and Scrutiny Committee 3 September 2014

Report of the Director of Communities and Neighbourhoods

Single Equality Scheme Update and Refresh

Introduction

1. The purpose of this report is to inform this scrutiny committee of the progress made in refreshing York's Equality Scheme. Members are asked to comment on the draft priorities and outcomes detailed in the report and advise on which should be focussed on within the revised equality scheme.

Background

2. York's Single Equality Scheme 'A Fairer York' was approved in December 2012 and is in the process of being refreshed. The purpose of an Equality Scheme is to tackle inequalities, discrimination and disadvantage for those who have characteristics protected (York's Community of Identity) under the Equality Act 2010):
 - Age
 - Disability – physical and mental impairment
 - Gender reassignment
 - Marriage and civil partnership
 - Pregnancy and maternity
 - Race
 - Religion or belief
 - Sex
 - Sexual orientation
 - Carers
 - People living in York's most deprived areas
3. The current scheme, whilst including partnership actions, is very much a council document. It is the intention that the revised scheme will move from being a council document to a partnership document recognising that no one agency can tackle York's inequalities alone. The new

equality scheme is expected to gain the support of partners by December 2014 and will be a key piece of evidence in the Local Government Association Equality Assessment programmed for January 2015 when the council hopes to move from Achieving to Excellent in the Equality Framework for Local Government.

4. Corporate and Scrutiny Management Committee (CSMC) have overall responsibility for scrutinising the council's approach to equalities. At their meeting in July 2014, CSMC received a year end report on progress on the council's existing Equality Scheme and considered a long list of issues for possible inclusion in the refreshed equality scheme.
5. CSMC agreed that the issues should be grouped in line with the terms of reference of the individual overview and scrutiny committees and presented at their next round of meetings. Each committee to be asked for their views on which of those issues should be prioritised areas of focus and included in the refreshed equality scheme.
6. To follow on from this to ensure equality issues become embedded into the work of individual scrutiny committees CSMC requested that each committee receive an update on the issues relevant to their terms of reference as part of their ongoing quarterly finance and performance monitoring reports.

Emerging Priorities

7. However, things have moved on from the report that went to CSMC. Year end analysis of key equality measures, Fairness and Equalities Board priorities, council Business Plan priorities, issues arising from the Joint Strategic Needs Assessment and discussions with Building Strong Communities, Jobs and Economy and Protect Vulnerable People (Council Plan Themed Boards), Corporate Management Team (CMT) and Corporate and Scrutiny Management Committee have led to the following 4 draft priorities being identified (full details of which are attached at Annex 1):

- Economic Wellbeing
- Learning and Educational Wellbeing
- Health and Wellbeing
- Community Wellbeing

8. The main area of focus for this committee centres around Community Wellbeing focusing on building strong communities where:

- People from different backgrounds respect each other and get on well together,
 - People feel safe;
 - Hate Crime, bullying in schools (particularly against LGB pupils), Anti Social Behaviour, Honour Crime and Domestic Violence is tackled effectively and prevented.
 - Housing conditions are improved
 - Access to affordable housing is increased for the elderly, disabled people, those with a mental health condition, Gypsy and Traveller Families and young people particularly those leaving care.
9. Some elements of the draft Health & Wellbeing priority also lie within the remit of this committee, with respect to tackling homelessness, improving support for people suffering social isolation to enable them to live independently within the community.
10. Draft outcomes to be achieved are outlined in the table below. The outcomes underlined are those that are currently not reported in the performance updates provided by Safer York Partnership and presented biannually to the committee.

Community Wellbeing Outcomes	
Increase	Decrease
% of people who feel they belong to their local area reported for each community of identity	Number of Hate Crime Incidents reported for each Community of Identity
% of people who agree that people from different backgrounds get on well reported for each community of identity	Number of Anti Social Behaviour incidents
The number of Hate Crime Reporting Centres.	Incidents of Honour Based Violence
% of people who agree that York is a safe city to live in reported for each community of identity	Domestic Violence Incidents
% of people who feel that ASB is not a problem broken down by Community of Identity	Repeat Incidents of Domestic Violence
% of people who feel that Hate	Numbers of Children with a Child Protection Plan
	% of children becoming the subject of a Child Protection Plan for a second or subsequent time
	% of pupils who reported frequent

<p>Crime is not a problem broken down by Community of Identity</p> <p>% of children ceasing to be the subject of a Child Protection Plan who had been the subject of a CPP continuously for two years or longer.</p> <p>Number of homes built in York especially affordable homes</p> <p>Decency in the Private Sector</p> <p>Increase the number of Landlords accredited with Landlord Accreditation Scheme</p>	<p>verbal bullying incidents in primary and secondary schools</p> <p>% of LGB pupils in secondary schools who reported frequent verbal bullying</p> <p>Young people sentenced to custody (rate per 10000 10-17 year olds in York) (New definition from 2013/14 - rolling 12 month cohort)</p> <p>Rate of proven re-offending by young offenders aged 10 to 17 (New definition from 2013/14 - set 12 month cohort, cumulative)</p>
<p>HEALTH & WELLBEING OUTCOMES</p>	
<p>Increase</p> <p>Number of households for whom positive action has prevented homelessness</p>	<p>Decrease</p> <p>Number of homeless households in temporary accommodation</p> <p>Number of 16-17 year olds accepted as homeless</p> <p>Numbers formally presenting as homeless</p> <p>Number of households accepted as homeless.</p>

11. Performance against each of the above is attached at Annex 2. Year end figures for domestic violence show an increase on the previous year 2,476 to 2,823. A Domestic Violence Implementation plan is in development and a needs assessment is currently underway. Year end figures show a slight increase in Hate Crime incidents from the previous year of 95 to 98. The highest incidents recorded for Hate Crime are in relation to Race. Of the 43 children ceasing to be the subject of a Child Protection Plan during Q1, 5 had been subject to CPP for more than 2 years (11.6%) above the target of 2.1%. It is anticipated performance will improve over the next year as a new Panel has been introduced to scrutinise CP Plans over 18 months in duration with a view to ensuring robust reflective challenge prior to the 2 year mark. 6 of the 34 children

becoming the subject of a Child Protection plan during the quarter were re-registrations, mainly comprising two sibling groups, which together account for 5 of the 6 children.

12. The Get York Building programme is underway to increase the number of homes in the city and the number of affordable homes . Overall the council has managed to reduce homelessness figures during 13/14 against a backdrop of high housing costs and the impact of welfare reforms. The Housing Options service together with partner agencies will keep a sustained focus on tackling homelessness through early intervention. The council's Landlord Accreditation Scheme goes from strength to strength , 97 landlords , managers and letting agents have signed up to the scheme. In total 386 properties have been registered.

Consultation

13. Results of the Big York Survey, research in the development of the Joint Strategic Needs Assessment and feedback from the Fairness Equalities Board and Council Plan themed boards have informed the emerging priorities.

Council Plan

14. These proposals relate to the Council's corporate priorities of building strong communities and protecting vulnerable people, as set out in the Council's Plan 2011-15.

Implications

15. As a progress report there are no implications as this stage.

Recommendations

16. The Scrutiny Committee are requested to note progress made in the refresh of York's Equality Scheme and:
 - i. Comment on:
 - a) The draft priorities as detailed in Annex 1 and;
 - b) The draft outcomes relevant to this committee, as tabled in paragraph 10.
 - ii. Advise whether these priorities and outcomes should be the area of focus in the revised equality scheme or are there any others that should be considered.

Reason: To help ensure that relevant equality issues are reflected in the revised Equality Scheme.

Contact Details

Author:

Sharon Brown
Performance & Service
Improvement Manager
01094 554362
shaz.brown@york.gov.uk

Chief Officer Responsible for the report:

Charlie Croft
Assistant Director Communities, Culture &
Public Realm
01904 553371

Report Approved **Date** 26 August 2014

Wards Affected:

All

Specialist Implications Officer(s): None

For further information please contact the author of the report

Background Papers: None

Annexes

Annex 1: Draft Equality Scheme Priorities

Annex 2: Performance data on outcome measures

Single Equality Scheme – Emerging Priorities

The refresh of York's Single Equality Scheme is underway. As part of strengthening our partnership arrangements the document will move from being a council document to a partnership document recognising that no one agency can tackle York's inequalities alone. The new equality scheme is expected to gain the support of partners by December 2014 and will be a key piece of evidence in the LGA Equality Assessment programmed for January 2015. There is a number of inequality issues that need to be tackled summarised in the following priorities:

Economic Wellbeing: focuses on ensuring York enjoys good economic growth which tackles employment and training inequalities, particularly for women, lone parents, BaME communities, young people, and disabled people, those with a mental health condition. Our economic strategies also focus on reducing the gender pay gap, increasing adoption of the 'Living Wage' and continuing the work on poverty particularly reducing the number of children living in poverty.

Learning and Educational Wellbeing : focuses on reducing the numbers of people with no formal qualifications and improving educational attainment for children entitled to Free School Meals, Looked After Children , Gypsy and Traveller Children and those with Special Educational Needs.

Health and Wellbeing: focuses on tackling homelessness, health inequalities particularly those within deprived neighbourhoods, tackling alcohol, smoking and substance misuse issues amongst young people and pregnant women, reducing childhood obesity, working to reduce the increasing incidence of food poverty and fuel poverty, increasing the number of physical active adults, improving the support for those with a mental health condition and the increasing number of people with dementia and/or people suffering social isolation whilst enabling them to live independently within the community for as long as possible recognising the valuable contribution carers and communities make.

Community Wellbeing focuses on: ensuring equality information is collected, monitored and used to improve access to services and service provision and tackles negative and discriminatory attitudes from the public and service providers towards BaME, LGBT, disabled people, those with a mental health condition and deaf people. Continuing to empower communities to develop their own solutions to local issues

enabling them to access, influence, and co-design and commission services to meet agreed outcomes. To build strong communities where people from different backgrounds respect each other and get on well together, where people feel safe and Hate Crime, bullying in schools (particularly against LGB pupils), Anti Social Behaviour, Honour Crime and Domestic Violence is tackled effectively and prevented. Improving housing conditions and increasing access to affordable housing for the elderly, disabled people, those with a mental health condition, Gypsy and Traveller Families and young people particularly those leaving care.

<http://www.phoutcomes.info/>

Performance Measures

Community Wellbeing

Indicator	09/10	10/11	11/12	12/13	13/14	Trend
To what extent do you agree or disagree that it is a place where people from different backgrounds get on well? % of those agreeing (Big York Survey)						
All			73%		79%	Increase
Deprived Areas			67%		51%	Decrease
18-24			91%		62%	Decrease
25-34			70%		56%	Decrease
35-44			72%		60%	Decrease
45-54			69%		60%	Decrease
55-64			68%		61%	Decrease
65-74			73%		67%	Decrease
75+			80%		67%	Decrease
BaME			81%		67%	Decrease
Disabled			72%		62%	Decrease
Carer			71%		51%	Decrease
LGBT (not statistically significant)			Not available		58%	

Indicator	09/10	10/11	11/12	12/13	13/14	Trend
To what extent do you agree or disagree that it is a place where people from different backgrounds get on well? % of those agreeing (Big York Survey)						
All			73%		79%	Increase
Deprived Areas			67%		51%	Decrease
18-24			91%		62%	Decrease
25-34			70%		56%	Decrease
35-44			72%		60%	Decrease
45-54			69%		60%	Decrease
55-64			68%		61%	Decrease
65-74			73%		67%	Decrease
75+			80%		67%	Decrease
BaME			81%		67%	Decrease
Disabled			72%		62%	Decrease
Carer			71%		51%	Decrease
LGBT (not statistically significant)			Not available		58%	

Community Safety	09/ 10	10/ 1	11/12	12/ 13	13/14	Trend
How much do you agree that York (as a whole) is a safe city to live in, relatively free from crime and violence? % of those who agree (Big York Survey)						
All			74%		80%	Increase
Deprived Areas			73%		77%	Increase
18-24			87%		89%	Increase
25-34			80%		89%	Increase
35-44			76%		84%	Increase
45-54			69%		80%	Increase
55-64			64%		78%	Increase
65-74			70%		78%	Increase
75+			74%		76%	Increase
BaME			87%		87%	Stable
Disabled			61%		69%	Increase
Carer			Not available		72%	
LGBT (not statistically significant)			Not available		89%	

	09/ 10	10/11	11/12	12/13	13/14	Trend
How much do you agree or disagree that your local area is a safe place to live in, relatively free from crime and violence? % of those who agree (Big York Survey)						
All			79%		79%	Stable
Deprived Areas			66%		65%	Decrease
18-24			73%		80%	Increase
25-34			76%		81%	Increase
35-44			78%		82%	Increase
45-54			76%		78%	Increase
55-64			78%		82%	Increase
65-74			81%		86%	Increase
75+			84%		87%	Increase
BaME			87%		85%	Decrease
Disabled			68%		68%	Stable
Carer			Not available		73%	
LGBT (not statistically significant)			Not available		83%	

	09/10	10/11	11/12	12/13	13/14	June	Trend year end
All crime from Quanta	14480	15199	13576	11928	11290		Decrease
NYP recorded ASB calls for service				10381	9421		Decrease
CYC recorded ASB calls for service				3511	3626		Increase
Total ASB calls				13892	13047		Decrease

	09/10	10/11	11/12	12/13	13/14	Trend year end
ASB is not a problem . % who agree (Big York Survey)						
All			64%		62%	Decrease
Deprived Areas			49%		49%	Stable
18-24			64%		67%	Increase
25-34			63%		62%	Decrease
35-44			63%		59%	Decrease
45-54			58%		61%	Increase
55-64			61%		63%	Increase
65-74			63%		70%	Increase
75+			76%		73%	Decrease
BaME			69%		64%	Decrease
Disabled			58%		56%	Decrease
Carer			Not asked		53%	
LGBT (not statistically significant)			64%			

	09/10	10/11	11/12	12/13	13/14	Trend year end
Hate Crime Centre						
Number of Hate Crime Centres					13	
Hate crime is not a problem % if those who agree (Big York Survey)						
All			89%		89%	Stable
Deprived Areas			85%		88%	Increase
18-24			89%		90%	Increase
25-34			92%		89%	Increase
35-44			93%		91%	Increase
45-54			92%		90%	Increase
55-64			91%		92%	Increase
65-74			90%		92%	Increase
75+			82%		91%	Increase
BaME			86%		82%	Decrease
Disabled			80%		80%	Stable
Carer			Not available		82%	
LGBT (not statistically significant)			Not available		85.90%	

Hate Crime	09/10	10/11	11/12	12/13	13/14	June	Trend year end
Age-related			1	1	0		Decrease
Asylum seeker			0	0	0		Stable
Disability			3	2	1		Decrease
Gender			0	1	0		Decrease
Heterophobic			0	0	0		Stable
Homophobic			11	5	2		Decrease
Irish travellers			0	0	0		Stable
Migrant worker			0	0	0		Stable
Racial			87	81	82		Stable
Refugee			0	0	2		Increase
Religious			2	0	2		Increase
Romany peoples			0	0	0		Stable
Sexual Orientation			Not reported	5	7		Increase
Transgender			1	0	2		Increase
Vulnerable adult			1	0	0		Stable
Total Hate crime incidents	169	152	106	95	98		Increase

Domestic Violence	09/10	10/11	11/12	12/13	13/14	June	Trend year end
Domestic Violence incidents	2840	2982	2739	2476	2823		Increase
Repeat incidents of domestic violence	33%	31%	24%	34%	32%		Decrease

Performance Indicator	Historical Results			14/15	14/15
	11/12	12/13	13/14	June	Target
Numbers of Children with a Child Protection Plan (per 10k shown in brackets)	162 (47)	137 (38)	131 (36)	116 (32)	125 (35)
% of children ceasing to be the subject of a Child Protection Plan who had been the subject of a CPP continuously for two years or longer.	2%	4%	6%	11.6%	2.1%
% of children becoming the subject of a Child Protection Plan for a second or subsequent time	17%	19%	11%	17.6%	9%
% of young people ending their YOT supervised order who are NEET (New definition from 2013/14 - cumulative)	23%	27%	28%	26.5%	
% of pupils who reported frequent verbal bullying incidents in Primary schools. (as recorded via the 'Someone to Turn to ' pupil survey)	8.9%	8.0%	Avail Qtr2		5.9%
% of pupils who reported frequent verbal bullying incidents in Secondary schools Yr 8. ('Someone to Turn to ' pupil survey)	-	4.5%	Avail QTR2		4.2%
% of care leavers in suitable accommodation	95%	100%	100%	92%	100%

Housing	09/10	10/11	11/12	12/13	13/14	June	Trend year end
Net additional homes provided	N/A	514	321	482	345		Decreased
Number of new affordable homes delivered in York	130	282	151	115	47		Decreased
Number of council homes let by direct exchange	116	164	199	216	248		Increased
Number of active applicants on North Yorkshire Home Choice who are registered with CYC (Waiting List)	3060	3308	3972	4692	2420		Decreased
% of white British on waiting list	N/A	N/A	90.4%	89.7%	88.0%		Decreased
% of BAME on waiting list	N/A	N/A	8.6%	9.3%	11.0%		Increased
Number BAME accessing council housing and %	N/A	N/A	33/628	36/562	28/614		Decreased
	N/A	N/A	5.3%	6.4%	4.60%		
% of people on waiting list with a disability	N/A	N/A	14.7%	17.6%	25.1%		Increased
Number of disabled people accessing council housing	N/A	N/A	Data not available	Data not available	Data not available		
% of Young People on waiting list 16-24	N/A	N/A	20.9%	17.4%	16.3%		Decreased
16-24 year olds accessing council housing	N/A	N/A	Data not available	Data not available	Data not available		
Members of Landlord Accreditation Scheme	N/A	N/A	N/A	N/A	25	97	Increased

The proportion of adults with learning disabilities who live in their own home or with family, expressed as a percentage	N/A	N/A	73.10%	63.20%	82.60%	Increased
The proportion of adults in contact with secondary mental health services living independently, with or without support, expressed as a percentage	N/A	N/A	53.90%	63.90%	68.60%	Increased

Health and Wellbeing

	09/10	10/11	11/12	12/13	13/4	June	Trend year end
Number of homeless households in temporary accommodation	79	94	93	99	80	65	Decrease
Number of homeless households with dependent children in temporary accommodation SNAPSHOT	39	51	53	47	44	N/A	Decrease
Number of households for whom positive action has prevented homelessness	1076	631	993	746	683	179	Decrease
Number of 16-17 year olds accepted as homeless	31	40	20	2	1	1	Decrease
Number formally presenting as homeless	207	247	215	218	180	37	Decrease
Number of Households accepted as homeless	130	183	151	146	109	20	Decrease

	09/ 10	10/11	11/12	12/13	13/14	June	
Numbers of Households accepted as homeless where the main priority need category is:							
- Dependent children	58	72	63	74	54	14	
- Pregnancy	15	17	16	27	14	0	
- Young Person (16-17 or care leaver 18-20)	32	49	22	2	1	1	
- Vulnerable due to Old Age	1	0	0	6	0	0	
- Vulnerable due to Physical disability	9	19	22	18	17	2	
- Vulnerable due to Mental illness or disability	9	18	13	11	19	3	
- Domestic violence	2	4	6	7	4	0	
Other	4	4	9	1	0	0	
Ethnicity							
White	126	167	145	134	87	19	
African Caribbean	3	3	0	2		0	
Indian Pakistani Bangladeshi	0	3	0	0		0	
Other Ethnic Origin	1	1	3	0		0	
Ethnic Origin Not Known	0	9	0	10	15	0	

Black	Change of Definition	1	0	
Asian		0	0	
Mixed Other		6	1	

Numbers of Households accepted as homeless - age of applicant:	09/10 10/11 11/12 12/13 13/14) June						
16-24	73	107	77	46	36	7	
25-44	40	56	53	69	42	10	
45-59	12	17	11	30	27	2	
60-64	3	3	7	0	3	1	
65-74	2	0	2	0	0	0	
75+	0	0	1	1	1	0	

This page is intentionally left blank



**Report to the
Community Safety Overview and Scrutiny Committee**

**Update on the work of the Safer York Partnership
Alcohol, Violence & Night Time Economy (AVANTE) Task Group**

1. BACKGROUND

- 1.1 This report gives an update on the work of the Alcohol Violence and Night Time Economy (AVANTE) Task Group. Information on the work of the group was last presented to the committee in September 2013.

2. PERFORMANCE AGAINST COMMUNITY SAFETY PLAN TARGETS (2011-14)

- 2.1 Safer York Partnership is currently developing a new outcomes-based performance framework to monitor progress against Community Safety Plan priorities 2014-2017.
- 2.2 However, in terms of performance against the previous 3 year plan (2011-2014, Safer York Partnership exceeded its targets for reduction of violent crime, anti-social behaviour and criminal damage.

3. OPCC RESEARCH & STRATEGY GROUP

- 3.1 The Office of the Police and Crime Commissioner for North Yorkshire has recently commissioned research into the work being undertaken in York to address issues associated with the Night Time Economy. Researchers have interviewed AVANTE task group members, those involved in the York After 5 initiative and others. The results are due to be fed back in mid-September.
- 3.2 A Night Time Economy Strategic Steering Group has been established with representation to include Chair of SYP, the NYP Safer Neighbourhood Commander, Head of Communications for NYP, Head of Community Safety, CYC, The PCC and the Commissioning and Partnership Manager for OPCC. This group will be responsible for the

strategic direction of work relating to tackling crime and ASB related to the Night Time Economy and oversee delivery of a programme of initiatives through SYP's delivery structure

4. UPDATE ON INITIATIVES FROM LAST MEETING

4.1 Improve coordination between CYC Licensing and Planning.

4.11 Work is ongoing to address this issue through the Night Time Economy Scrutiny theme.

4.2 Cumulative Impact Zone (CIZ) Extension

4.21 The latest CIZ extension came into force in April 2014 (See Annex 1). The CIZ creates a presumption that any new application for a premises licence or major variation of one, likely to add to the existing cumulative impact, will be refused. The responsibility is placed upon the applicant to demonstrate how their premise will not contribute to the cumulative impact.

4.22 The geographic area of the CIZ has now been extended to include Back Swinegate, Spurriergate, Goodramgate and Fossgate.

4.23 Off-licences, supermarkets and convenience stores selling alcohol now also fall under the remit of the CIZ.

4.24 North Yorkshire Police report positive results from the extended CIZ. This has allowed them to object to or negotiate robust conditions on new applications (such as alcohol ancilliary to a meal). The police have found that many prospective applicants are deterred from opening new venues when they are made aware of the CIZ.

4.3 Alcohol Restriction Zone (ARZ)

4.31 The ARZ is now in place for the city centre and Railway Station (see map Annex 2) and allows police officers to confiscate alcohol from those who are behaving anti-socially.

4.32 North Yorkshire Police and British Transport Police have welcomed the introduction of the ARZ.

4.33 The ARZ has greatly assisted both NYP and BTP officers in managing antisocial behaviour and disorder, football related disorder and street drinking. The ARZ also compliments the temporary alcohol ban 6-9pm

at York Railway Station by allowing BTP officers to confiscate alcohol either side of these times to minimise the risk that alcohol on board some of the later trains would bring.

- 4.34 The ARZ has also recently assisted North Yorkshire Police in dealing with street drinkers congregating in the Rougier Street area. Alcohol has been seized on a number of occasions to date.
- 4.35 New signage has been erected around the city and at the Railway Station. Additional information boards are also deployed at the Railway Station to provide an additional reminder to travellers.

4.4 Operation Erase – Tackling Saturday alcohol-related disorder.

- 4.41 Operation Erase continues to run each Saturday. North Yorkshire Police deploy additional resources each Saturday and officers are required to liaise with their British Transport Police counterparts to engage with travellers arriving at the railway station.
- 4.42 BTP report that 6-8,000 people continue to travel into York on an average Saturday, arriving mid-morning and returning from 6pm onwards. This is increased to 20,000 on race days. NYP and BTP deploy additional resources on Saturday accordingly. Both report that although levels of actual criminal behaviour are low, the issue continues to be rowdy and intimidating behaviour caused by large numbers of people in drink.
- 4.43 There is currently a temporary ban on alcohol at the railway station between 6-9pm to run over the Summer months. British Transport Police (BTP) and North Yorkshire Police have distributed information to off-licences in the city centre advising of this and have asked business to display posters to this effect.
- 4.44 Individuals arrested by BTP for alcohol-related offences may now have bail conditions imposed including prohibition from travelling on rail transport.
- 4.45 There is improved coordination between NYP and BTP in relation to the issue of Section 27 notices which allow the police to move someone from a specified area for up to 48 hours. Information on notices issued by NYP for individuals to leave the city centre and which may lead to them using the train, are now relayed to BTP as a matter of procedure to alert BTP officers to potential problematic passengers as well as NYP

giving out the clear message that disorderly behaviour will not be tolerated on the rail network.

- 4.46 The Code of Conduct, developed last year by the Operation Erase multi-agency group, continues to be used by British Transport Police and is being distributed at other railways stations on the network, targeting those travelling to York.
- 4.47 Signage, advising that York door staff will check pockets and bags for alcohol concealment are now displayed at the railway station each Saturday (See Annex 3).

4.5 Street Angels Night Bus and Change of Location

- 4.51 The new Night Bus began deployment in May 2014 and was relocated to St. Helen's Square. AVANTE provided funding for the refurbishment of the larger bus.
- 4.52 The Street Angels immediately reported a positive response to the new location with 144 bottles of water given out during the first Saturday of deployment. 20 individuals visited the bus for care and attention and 50-60 individuals engaging with staff either on the bus or the tables and chairs set up around the bus.
- 4.53 AVANTE also provided Nightsafe radio units for the Street Angels. A static unit for the bus and 2 handheld radios for volunteers.

5. NEW INITIATIVES

5.1 Night Safe Radio

- 5.11 Safer York Partnership procured an upgraded, digital Nightsafe radio system which was launched in April 2014. The system replaced the previous analogue radios and provides additional features and an improved signal.
- 5.12 The radios are currently carried by 72 evening venues across the city.
- 5.13 Radios are also carried by the following partner agencies: North Yorkshire Police Safer Neighbourhood officers, Street Angels (a static unit on the Night Bus and 2 portable radios for foot patrols), Yorkshire Ambulance Service Static Unit, City of York Council and North Yorkshire Police Licensing, City Centre Enforcement Team, ASB Hub, British Transport Police, Minster Police, York University Students' Union

Nightsafe scheme, University of York student liaison officer, CYC CCTV Control Room.

5.2 Static Ambulance Unit

- 5.21 Yorkshire Ambulance Service began deployment of at Static Ambulance Unit in York in May 2014. This follows a similar successful scheme in Leeds where an ambulance unit is deployed on a regular basis in the same location to enable partner agencies to signpost to it. 600 patients attended the Leeds unit over 12 months from 1st April 2013 mainly as result of soft tissue injuries associated with falls.
- 5.22 The unit in York is a converted mobile home and is deployed each Friday and Saturday from 7pm – 3am in St. Helen's Square. On Saturdays it is deployed alongside the Street Angels Night Bus to allow for coordination with the Street Angels.
- 5.23 The unit is also deployed on Race Days.
- 5.24 The unit is not a Rest and Recovery Centre. Over 90% of those who attend the ambulance will be assessed and discharged and those seriously under the influence of alcohol will be sent to York Hospital ED.

5.3 Alcohol Diversion Programme

- 5.31 The Alcohol Diversion Programme is provided by Lifeline and funded by City of York Council Public Health. It was launched in May 2014.
- 5.32 The programme is aimed primarily at York residents over 18 years of age who have been arrested for alcohol-related disorder. In addition, British Transport Police have also been allocated up to 5 referrals a month for those who are arrested at the railway station, having travelled into York. Individuals will be bailed for 2 weeks and given an opportunity to attend the course in which case the charge will be dropped. Those who are alcohol-dependent are referred into a more appropriate treatment route.
- 5.33 The course encourages attendees to consider the causes and effects of their drinking, the links between unsafe alcohol consumption and criminal behaviour and the impact alcohol has upon themselves, their family and society.
- 5.34 As of mid-July there had been 17 referrals into the programme. 5 individuals have been assessed as suitable for the programme of which

3 had completed and agreed to a further follow-up. 1 failed to complete and one was due to attend later in the month. 7 have been seen on a one-to-one basis due to being acknowledged as alcohol dependent, of which 4 have been accepted for further support via Lifeline. 5 have not engaged with the process.

5.4 River Safety

5.41 A multi-agency River Safety task group has been convened as a sub-group of AVANTE following recent river-related deaths and the subsequent River Summit convened by the Police and Crime Commissioner for North Yorkshire.

5.42 Following the River Summit, City of York Council commissioned ROSPA to conduct a river safety audit. Recommendations from the audit findings have been translated, by the task group, into a multi-agency action plan. The intention is that the action plan will be supplemented with examples of best practice and suggestions by group members.

5.43 The priority areas within in the plan are as follows:

- Development of a multi-agency River Safety Strategy (Board level).
- Develop and deliver a multi-agency operational plan.
- Improve provision of rescue equipment
- Improve public realm design
- Improve river safety education and awareness
- Improve leadership and coordination.

5.44 The group will meet on a monthly basis until the action plan is delivered at which point the objective to sustain river safety will be merged into the overarching AVANTE action plan.

5.45 A follow-up River Summit is due to be convened by the OPCC in mid September 2014.

5.5 Summer Safety Campaign

5.51 At the inaugural meeting of the River Safety Task Group it was agreed that SYP would lead on a generic personal safety campaign for the Summer 2014.

5.52 The 'Plan Safe, Drink Safe, Home Safe' campaign developed by the University of York St. John Students' Union has been adopted as its focus.

5.53 It is intended that SYP will lead the campaign until mid September after which time the Universities of York St. John and York will take up promotion of the campaign amongst the student population at the start of the new academic year.

5.54 The Summer campaign consists of the following:

- Superside bus advertising campaign of 'Plan Safe, Drink Safe, Home Safe' to run from mid July to mid September.
- An electronic screen, deployed from midday to midnight each Saturday from Saturday 19th July to Saturday 30th August inclusive. The screen begins each deployment at the Railway Station to and then moves into the city centre, where it is sited at: St. Helen's Square, Nessgate Corner and Rougier Street. The screen will display a 'Message from Safer York Partnership' (see Annex 4), slides of the Plan Safe, Drink Safe, Home Safe' campaign and a number of short alcohol awareness film clips. In addition a short film highlighting the dangers of drinking on the rail network will be shown at the Railway Station.
- Posters and flyers have been distributed to evening venues and partners including: York Hospital Emergency Department, Static Ambulance Unit, Street Angels, BTP and NYP.
- Beer mats have been produced with the Plan Safe, Drink Safe, Home safe artwork on one side and a River Safety message on the other.

5.6 University of York Students' Union (YUSU) Nightsafe initiative

5.61 This is a 'Street Angels' type scheme due to be launched in student Welcome Week with volunteers drawn from the student community. The scheme has been developed following a number of alcohol-related student attendances, predominantly University of York students, at the York Emergency Department during Welcome week last year.

5.62 The scheme is secular and will operate on YUSU club nights, focussing mainly on those clubs and the surrounding area. While the scheme will assist anyone in need, it will focus primarily on students.

5.63 Funding has been provided from AVANTE towards provision of Nightsafe radios for the volunteers and additional costs associated with set up.

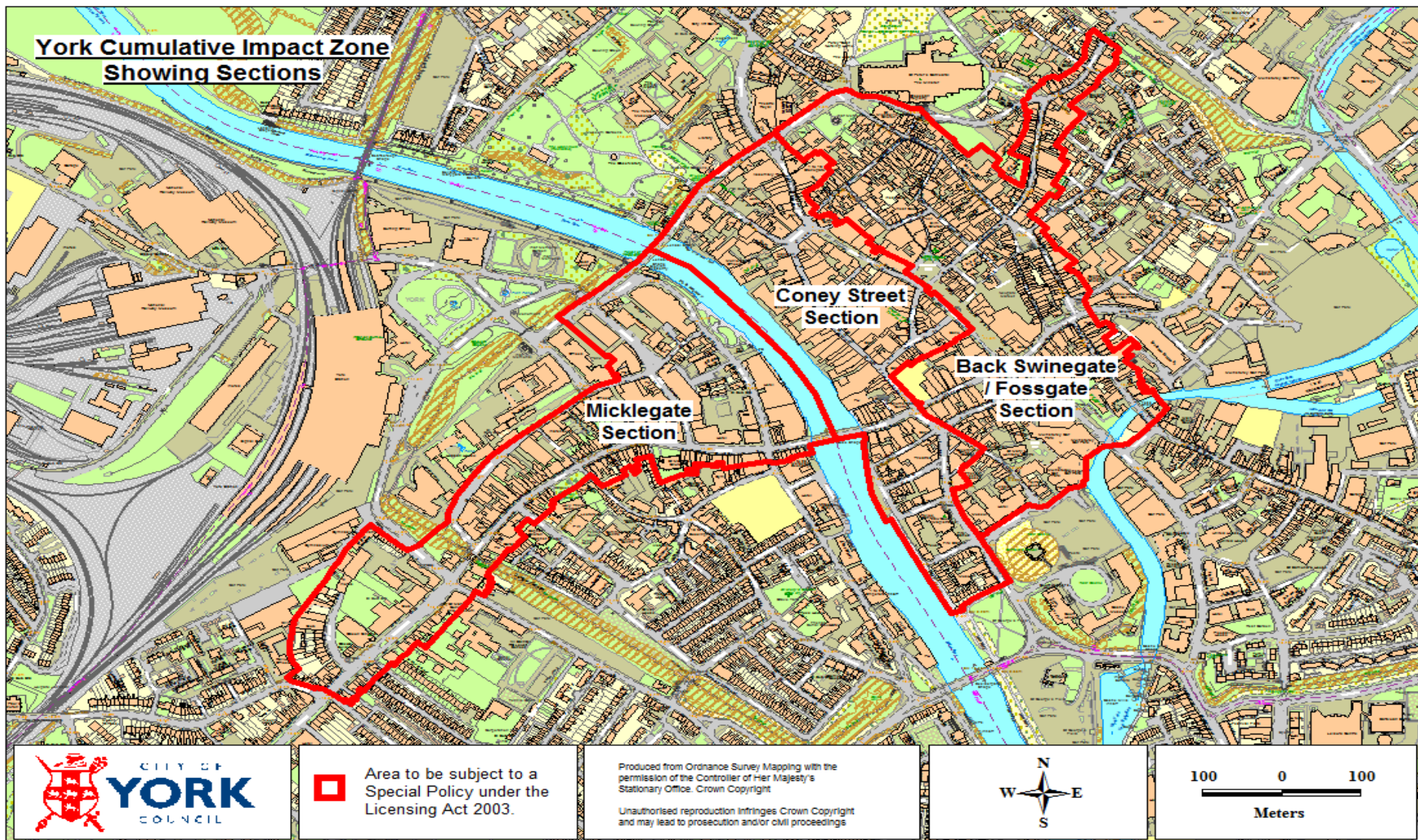
5.64 YUSU is also currently looking to fund a Rest and Recovery type centre on campus over Welcome Week to be provided by YorkMed.

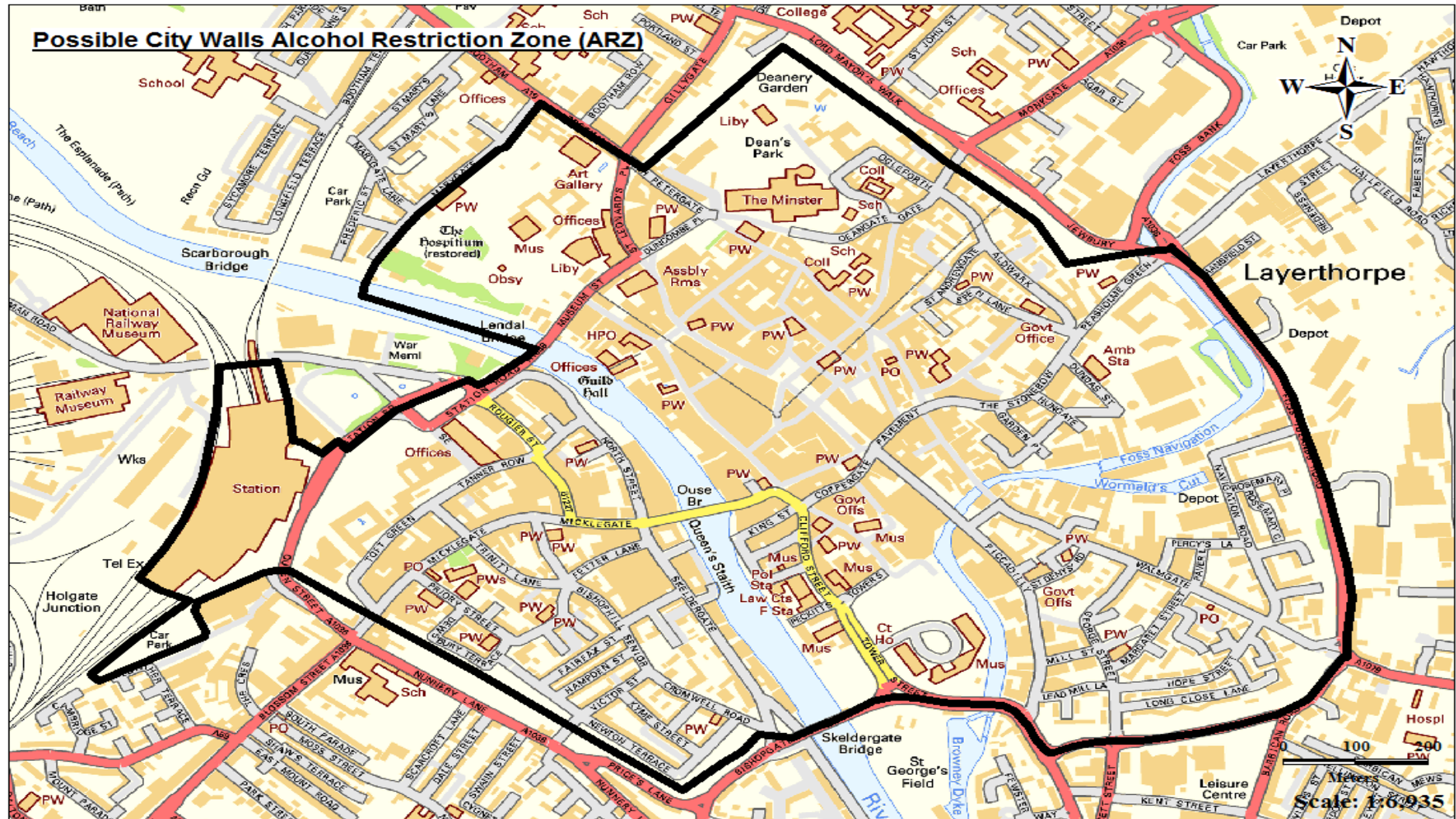
5.65 Attendances at the York ED over Welcome Week will be monitored to assess the impact of these initiatives.

Report Author:

Tanya Lyon
Community Safety Manager
Crime & the Night Time Economy
Safer York Partnership

19 August 2014





Drinking unmeasured alcohol increases and accelerates drunkenness.

It is a risk to your health and will quickly affect your behaviour.

York door staff will check pockets and bags for concealed alcohol.



A MESSAGE FROM SAFER YORK PARTNERSHIP

We are proud that York is one of the safest cities in the country

Please help us to keep it that way...

Stay In Control

Think about how much you drink and how this might affect your judgement and behaviour.

Stay Together and Stay Safe

If you arrive in a group, look out for each other; particularly anyone who you feel might be overdoing it. Don't let anyone wander off alone.

Be Considerate

Rowdy and drunken behaviour can be intimidating to others. Please think about those around you.

Keep It Clean

Enjoy and your celebrations, but please no 'adult' accessories when children might be around.

Get Home Safely

Have plans in place for getting home and stick to them. Store an ICE (In Case of Emergency) number on your phone.

We value our visitors and are keen to protect the reputation of our city. Enforcement action will be taken against those who commit disorderly behaviour and spoil the enjoyment of others.





Community Safety Overview & Scrutiny Committee 3 September 2014

Domestic Waste Recycling Scrutiny Review - Draft Final Report

Background

1. In June 2012 the Community Safety Overview & Scrutiny Committee met to consider a number of possible topics for scrutiny review during the 2012/13 municipal year. They also received information on a number of planned service reviews by Directorates for areas within the committee's remit, which included:
 - The rationalisation of waste rounds (including consideration of a move away from the policy on same day waste collection arrangements)
 - Policies at household waste sites
 - Green waste collection
 - Commercial waste/recycling/incinerator
2. Discussion took place regarding a proposed topic on commercial waste. Officers provided information as to why commercial waste income targets were not being achieved and the charging structure, together with an update on the waste incinerator plan and the alternative arrangements that might be put in place depending on the outcome of an ongoing planning application.
3. In view of the planned service review of commercial waste, the Committee agreed that it would not be appropriate to carry out a scrutiny review on that topic at that time. However, they agreed there were aspects of domestic recycling that merited review e.g. the disparity between rates of recycling within different parts of the community and comparisons with other local authorities.
4. At a meeting in July 2012, the Community Safety Overview & Scrutiny Committee considered an associated scrutiny topic submitted by Cllr Healey on Domestic Waste Recycling.
5. In coming to a decision to review the topic, the Community Safety Overview & Scrutiny Committee set up a Task Group to carry out the review on their behalf and agreed the following remit:

Remit - To identify future improvements in CYC's working methods in order to increase domestic waste recycling

Key Objectives:

- i. To consider best practice from exemplar Local Authorities including incentive schemes
- ii. To consider the views of CYC waste operatives
- iii. To gather evidence on the effectiveness of the initiatives scheduled for this financial year.

Information Gathered & Analysis

6. Objective i - To consider best practice from exemplar Local Authorities including incentive schemes

The Task Group carried out an analysis of the 20 top performing Local Authorities (LAs) in terms of recycling rates recorded in 2010/11 – see table in Annex A. Of the 20 LAs looked at, 2 were Unitary Authorities and 18 were Waste Collection Authorities (WCA). The highest recycling rate recorded was by Rochford District Council, a WCA with a recycling rate of 66%.

7. Residual Waste

- 1 WCA had a weekly collection of residual waste in a 140L wheeled bin.
- 18 LA's had an alternate week collection of residual waste and recycling
- 1 LA had a fortnightly collection of residual waste and a weekly collection of recycling.
- 2 x LA's collected residual waste in 240L wheeled bins
- 3 x LA's collected residual waste in 180L wheeled bins
- 1 x LA collected residual waste in a 140L wheeled bin.
- 1 x LA collected residual waste in black sacks.
- 13 x LA stated wheeled bins but size was unspecified
- 19 LA's specified a 'No side waste policy'
- 1 LA allowed residents to purchase additional sacks for residual waste to be placed alongside their wheeled bin. (£12 for roll of 15 sacks)

8. Dry Recycling

- 19 LA's had a fortnightly collection of recycling
- 1 LA has a weekly collection of recycling

9. <u>Materials collected</u>	<u>% of LA's that collect at the kerbside</u>
Paper	95%
Cardboard	85%

Aluminium tins and cans	95%
Foil	50%
Aerosols	55%
Plastic bottles	85%
Mixed plastic packaging	65%
Plastic film and bubble wrap	25%
Tetra packs	45%
Glass	85%
Textiles	5%
Shoes	5%
Books	10%
Batteries	10%
Mobile phones	5%
Printer cartridges	5%

10. Garden Waste

- 100% of the Local authorities have some kind of Garden waste collection service available for residents
- 2 x LA's have a weekly service
- 18 x LA's have a fortnightly service
- Of the 18 LA's with a fortnightly service, 5 have a chargeable subscription system (prices range from £30-£47 per bin per year)
- None of the LA's that charge for garden waste suspend the collection over the winter period.
- Of the 15 free collections from LA's, 4 reduced the garden waste service over the winter months.

11. Food Waste

- 16 LA's have a food waste collection.
- 8 of these LA's have a weekly collection and 8 have a fortnightly collection
- All 8 LA's that have a fortnightly collection co-mingle the food waste with a fortnightly garden waste collection
- All 8 LA's with a weekly collection collect food waste separately in a food waste caddy.

12. Household Waste Recycling Centres (HWRC) & Trade Waste

A common theme throughout was the non acceptance of trade waste at nearby HWRC's. In addition, many LAs had stringent permit schemes in place at HWRC, including not allowing any construction waste or trailers entry and only allowing vans if they are the only registered vehicle at the property.

13. Bournemouth Borough Council had a 64% recycling rate despite no food waste collection and a subscription based garden waste collection. However, they did have dedicated garden waste bring sites which may explain their high recycling rate.
14. Waste Prevention
Waste prevention campaigns and information varied widely between Local Authorities. Most WCA that had food waste and garden waste collections had limited waste prevention information available for the public.
15. Whereas, those Local Authorities that did not have food waste collections, or charged for garden waste collections or collected a limited number of dry recycling materials, provided comprehensive waste prevention information.
16. The Task Group looked in detail at the following four 20 top performing LAs from 2010-11, in an effort to better understand their recycling rates (see Annex B). They noted that:
 - Rochford District Council provides a simple and instructive bin schedule and detailed lists of the widest ranges of recyclables collected nationally.
 - South Oxfordshire District Council provides in depth information via their website about what can and cannot be recycled. Also information on where else / other ways things can be recycled.
 - Bournemouth Borough Council runs 'big' bin / 'little' bin scheme. Bin provided for landfill rubbish is smaller than recycle / garden waste bins. Comprehensive website including waste strategy and schemes.
 - Stratford upon Avon District Council
 - 3 out of 4 of the above LAs:
 - Collect household waste and garden waste fortnightly – Bournemouth Borough Council collects household waste weekly and Rochford District Council collects garden waste weekly
 - Collect garden waste all year round with the exception of South Oxfordshire District Council which offers a year round 'opt in' service with a charge per bin (see paragraph 16 below)
 - Runs a food waste service and offers a kitchen caddy to those who want one, with Bournemouth Borough Council being the exception.
 - All use one mingled bin
 - All have very detailed lists and guidance
17. The Task Group noted the charges made by South Oxfordshire District Council for the collection of garden waste and bulky items; £34.00 a year

for a 240 litre wheeled bin emptied fortnightly, and a minimum charge for bulky waste collection of £21.00 for up to 3 items and a further £6.67 for each additional item (service limited to a maximum of 6 items per collection day).

18. The Task Group also looked in detail at four of the 20 top performing LAs from 2010-11 (see Annex C). They noted that Vale of White Horse District Council runs an app named 'BINFO' that helps users find out when their next collection is due and which bin needs to be out. Residents can also register online for their garden waste scheme. It also provides homes and flats unsuitable for wheeled / shared bins with pink sacks for rubbish and green sacks for recycling, which are collected fortnightly (rubbish one week and recycling the next).
19. The Task Group also considered information on recycling by other LAs considered similar to York i.e. within the same family group. Information and waste statistics for those LAs for the periods 2010-11 & 2011-12 are shown at Annex D.
20. The Task Group also considered the pros and cons of 'Co-mingling' i.e. the collection of materials in a single compartment vehicle with the sorting of these materials occurring at a Materials Recovery Facility. They considered a Waste & Resources Action Programme (WRAP)¹ document called 'Choosing the Right Recycling Collection System' which addressed the issue of which recycling collection system was best and in particular whether kerbside sort systems or co-mingled collections were to be preferred. – see copy attached at Annex E.
21. Customer Insight Study on Residents' Recycling Behaviour & Communication Preferences
The Task Group considered the findings from a study of resident's behaviour carried out by Southampton City Council & its Partners. The project was undertaken in an effort to tackle waste management & recycling issues, and enable a more direct targeting of customers who did not recycle or who contaminated their bins, thereby reducing the need for the Council's more generic campaigns. See a summary of the work undertaken and the finding from the study at Annex F.

¹ WRAP UK was set up in 2000 to help recycling take off in the UK and to create a market for recycled materials. Over the last decade, they have helped and continue to help local governments devise strategies to deal with those issues through their expertise, research and practical advice.

22. The Task Group were particularly interested in the results from the socio-demographic profiling undertaken as part of the study, and noted that Southampton City Council had used those findings to help focus their behaviour change campaigns and achieve better value for money.
23. The Task Group agreed that where those same profile groups existed in York, similar achievements could be made if the propensity of each group to change its behaviour, and each group's communication preference was taken into consideration. The level of achievement possible would be based on the population volumes of each of those profile groups.
24. **Objective (ii) - The views of CYC waste operatives**
Whilst the task group did not meet directly with waste collection staff, those staff were involved with selecting the geographic areas in which to carry out the comparison work undertaken in support of objective (iii) of this review. Their experience and local knowledge was used to help identify the most appropriate areas to work. They also provided valuable insight to help frame the content of the initial customer survey questionnaire.
25. **Objective iii. - To gather evidence on the effectiveness of the initiatives/campaigns scheduled for this financial year.**
The Task Group received information on the promotional initiatives planned for 2012/13, and agreed to focus their work in support of their third objective on the council's 'Recycle More' initiative, which was one of the themes in the Zero Waste York Challenge work plans for 2012/2013 and 2013/2014.
26. 'Recycle More' included promotion of kerbside recycling to boost participation, capture rates and quality of material collected, which the task group agreed would support the aim of their scrutiny review. The Scrutiny Task Group therefore sought the agreement of the appropriate Cabinet Member for a number of rounds to be used as control rounds during the implementation of the 'Recycle More' initiative in 2012/13. The Task Group planned to use the data gathered to carry out a comparison of the results from the control rounds with that of the remaining rounds of a similar type.
27. The Task Group learnt that for each basic area subject to review, the following key elements would be included:

- Background - Identify demographics of area, current and proposed services, waste data and targets, research, funding and support.
- Situational Analysis - analyse current position, outline where we need to be.
- Aims & Objectives - Define aims and objectives (**S**pecific / **M**easurable / **A**chievable / **R**ealistic / **T**imebound).
- Target Audience - Identify audience i.e. all householders, internal and external groups, specific groups, hard to reach and engage, lifestyle characteristics.
- Branding & Messaging - Developing communications i.e. visual identity, tone of voice, type of message.
- Strategy & Communications Methods - Develop overall approach, methods to support services, methods to reach audiences, impact of each method, and distribution methods.
- Campaign Activities - Develop individual campaign aims and objectives, communications tactics, agree measuring and evaluation mechanisms - such as participation, tonnages, recycling rate, website hits etc.
- Planning Activities - Scheduling and costs linking with service provision and national events. Schedule campaign activities, outline indicative costs, and include contingencies.
- Monitoring & Evaluation - Evaluate whether overall aims and objectives achieved, and individual campaign aims and objectives achieved. Review impact of campaign activities and determine future activities.

28. An example of how the approach would be utilised was provided i.e.:

Comparing block of flats A and B that are of similar size, have same recycling service and similar recycling performance.

Block of flats A

- Identify recycling performance and customer satisfaction.
- Make no changes to services.
- Do not promote services.
- Review recycling performance.

Block of flats B

- Identify recycling performance and customer satisfaction.
- Review service that is provided to ensure that there are sufficient communal recycling containers on site. If not, arrange for additional containers to be provided.

- Consult with residents to identify any issues and barriers to using recycling service. Try to resolve any reasonable and affordable service issue(s).
- Promote recycling service to ensure that residents know what is available and how to use it (leaflets, posters, door to door canvassing etc.). Also take the opportunity to inform residents about what other services are available from the council or other organisations.
- Try to recruit a local person to help monitor the recycling service so that problems can be identified and resolved as soon as possible.
- Assess opportunity to introduce additional recycling facilities in the area (for example at a local meeting hall or school).
- At the end of the trial period quantify the outcome of the work, e.g. expenditure, impact on recycling performance, customer satisfaction etc.

Compare block of flats A with block of flats B

- Compare recycling performance and customer satisfaction at both locations to establish if the work undertaken provides value for money and could be rolled out to other similar locations.

29. It was agreed that the comparison work would focus on the actions and participation levels of residents living within areas predominantly consisting of semi detached housing and a high density of council owned housing. The comparison project ran from October 2013 to March 2014 and focussed on the Kingsway North and Monkton Road areas.

- Test area - Kingsway North & streets surrounding (629 properties)
- Control area - Monkton Road & streets surrounding (604 properties)

30. The streets included in the test and control areas are listed in Table 1 at Annex G.

31. For the purposes of comparison, both areas were monitored and evaluated at the beginning and end of the project, but only one area (test area) was targeted with a bespoke campaign, whilst the other experienced no changes (control area). At the Task Group's request, data was collected again in June 2014 in an effort to track any sustained benefits from the campaign work. To ensure consistency of approach the same methodology for monitoring and evaluation was carried out in both areas. The work was carried out in a number of phases:

Phase 1 – Monitoring & Evaluation - October to December 2013

Phase 2 – Planning, project work and area based communications –
January to March 2014

Phase 3 - Monitoring, evaluation and recommendations

A detailed breakdown of the work carried out in each phase is shown at Annex G.

32. Cost Evaluation

Details of expenditure incurred and impact of the project are shown below. Costs are split between kerbside recycling and waste prevention activities.

Action	Kerbside Recycling £	Waste Prevention £
Expenditure		
Doorstep survey (using private company)	1,500	800
Survey prize draw (vouchers)	25	
Vehicle and crew for tonnage monitoring	900	
Smarter York Challenge brochure print	200	
'No Junk Mail' letters – print		100
'No Junk Mail' stickers – print		42
'No Junk Mail' scheme prize draw (vouchers)		100
'StreetbyStreet' recycling incentive stickers – print	485	
'StreetbyStreet' recycling incentive prizes (£5 voucher per household)	350	
'StreetbyStreet' recycling incentive – Letter print	168	
Reuse collection flyer print		150
Drop in sessions (room hire)	56	
Second survey printing	150	
Compost Bin one day sale – Friends Of St Nicholas Fields		1,618
Staff time (also refer to note below table)	2,370	1,290
Total Expenditure	£6,204	£4,100
Pay Back Tonnages Needed To Cover Expenditure		
Savings: Kerbside Recycling - £110 per tonne / Waste Prevention - £100 per tonne	57 tonnes	41 tonnes
Campaign Impact Diverting Waste From		

Landfill Over 5 Year Period		
Tonnages	34.5 tonnes	17 tonnes
Financial Savings		
Kerbside Recycling - Increase of 0.42kg of recyclables per household (equivalent to 6.9% increase). This could generate an increase of 6.9 tonnes of recyclables per annum or 34.5 tonnes over 5 years.	£3,800	
Waste Prevention		
Home Composting - 13 compost bins sold. This could divert 12 tonnes of waste from landfill over 5 year period.		£1,200
Junk Mail – 202 households subscribed to scheme. This could divert 3 tonnes of waste from landfill over 5 years.		£300
Reuse Collection - 2 tonnes of items picked up by one off collection.		£200
Total Savings	£3,800	£1,700

33. The project attracted interest from University students and graduates, which helped to secure a free of charge staffing resource of almost 300 hours. An Environmental Science student also used the project as the basis of a dissertation.

Comparison Work Findings

34. The campaign work led to the following:
- Overall levels of recycling and the number of residents participating in the kerbside collection service increased in test area. There was an average increase of 0.42kg of recyclables collected per household (equivalent to increase of 6.9%). This could generate an increase of 6.9 tonnes of recyclables collected per annum in the test area.
 - In the control area there was a significant reduction in the amount of recyclables collected in April 2014 compared to November 2013. This was primarily due to a change of collection times and householders not putting recyclables out early enough for collection. There was an increased tonnage for a collection made at the

beginning of July 2014, however, and it is anticipated that normal performance levels will soon be restored.

- The waste prevention work carried out had the following impact:
 - Home Composting - 13 compost bins sold. This will help divert 12 tonnes of waste from landfill over 5 years. Following the experience of the one day sale held during the project it is now considered that this type of campaign work is more suited and cost effective in a larger area with more households.
 - Junk Mail - 202 households subscribed. This will help divert 3 tonnes of waste from landfill over 5 years. Easy and simple campaign to deliver making it suitable for a campaign involving a small number of households.
 - Reuse collection - 2 tonnes of items picked up by one off collection. Easy and inexpensive campaign to deliver and worthwhile repeating on a regular basis.
- Lack of staffing resources restricted opportunities to liaise with established local voluntary groups and community organisations to establish actions with shared goals. For example, In the Clifton area work is ongoing with local community projects such as St Joseph's church which has developed a green agenda with the first 'Eco congregation' with waste reduction highlighted as a priority. In terms of longer term behavioural change and action in the area, the campaign would have greatly benefitted from additional resources.
- Offering financial incentives to residents was effective but not the sole contributing factor to improved participation in the kerbside recycling service and waste prevention activities. The role of financial incentives in encouraging greater levels of participation was tested during the 'Return to Sender' incentive where only half the residents involved in the incentive were informed about a prize draw. The results demonstrated that participation was consistent amongst residents entered in to the prize draw and those that were not. However a financial incentive was offered to residents for return of the postal survey. A high response rate from residents with over 75% requesting to be entered in to the prize draw suggests that a financial incentive was in this instance effective.
- The project generated a wider interest and understanding about waste services with residents. The Task Group acknowledged that the benefits of this were potentially much more wide reaching than

just the kerbside recycling service. In particular many residents are now more aware of opportunities for preventing waste and reusing items and materials and this should provide financial benefits in the future with more waste being diverted from landfill.

Review Conclusions

35. As a result of the Campaign work used in support of this review, the Task Group concluded that:
- From the range of activities undertaken, it was not possible to analyse which individual activities were most cost effective.
 - Using specific areas rather than full rounds for the test and control areas led to an increase in the cost of collecting the monitoring information, as the part rounds needed to be weighed separately.
 - It was easier to identify specific needs and solutions in the smaller areas, than it would have been if the campaigns had been city-wide e.g. barriers to using kerbside recycling service, access to bulky waste items collection service.
 - The various financial and non financial incentive schemes used all encouraged good levels of participation, but their individual cost-effectiveness could not be evidenced.
 - For a total expenditure of £10,304, a 5-year saving of £5,500 would indicate that this campaign failed from a financial perspective.

Review Draft Recommendations

36. In terms of future campaign work and development, the Task Group identified the following draft recommendations:
- i. Future area based project work should use whole daily collection rounds where practical to facilitate more efficient data collection, analysis and reporting.
 - ii. The branding should be developed, and bespoke and consistent campaign communications should be produced.
 - iii. Future door step surveys should be carried out in-house or by other lower cost methods rather than be a external company.

- iv. Where practical, project work should be developed in conjunction with our local higher education establishments to give added value to the process and reduce the costs.
- v. Future campaigns should follow the example of this review by strictly measuring costs against benefits.
- vi. The level of savings expected to be achieved with project work should be identified, to establish a base against which all future campaigns can be measured.
- vii. Sufficient resources and capacity be maintained to enable the continuation of work at a community level and to allow officers time to establish measures that may foster longer term behavioural change and sustained levels of participation.
- viii. Future campaigns to include working with parish councils, residents' associations and schools.

Implications & Risk Management

- 37. Influencing behavioural change is a very important aspect of any project work. This project generated a wider interest and understanding about waste services with residents and the benefits of this are potentially much more wide reaching than just the kerbside recycling service. In particular many residents are now more aware of opportunities for preventing waste and reusing items and materials and this should provide financial benefits in the future with more waste being diverted from landfill.
- 38. **Resources** - All future campaigns and project work will have to be accommodated within existing staffing levels and budgets. This might by necessity limit the scope and ambition of future work undertaken unless additional resources can be obtained.
- 39. **Financial** – The current budget for waste minimisation is £47k. The cost of undertaking project work and campaigns will need to be met from within this budget. The council is facing ongoing budget reductions in future years and Members will need to determine priorities for how where to allocate limited resources as part of future annual budget processes.
- 40. **Legal** – Information is currently being sought on the legal implications associated with the draft recommendations presented in this report. The information provided will be tabled at this meeting.
- 41. There are no other known implications or risks associated with the recommendations arising from this review.

Options

42. Having considered the review findings and the draft recommendations above, the Community Safety Overview and Scrutiny Committee may choose to:
- a) Endorse the proposed review conclusions and draft recommendations as shown at paragraphs 35 & 36 above or;
 - b) Make revisions to the draft final report and identify any alternative/ additional recommendations required.

Report Recommendations

43. To conclude the work on this review, Committee Members are recommended to:
- a) Endorse the review recommendations drafted by the Task Group as listed in paragraph 36 above.
 - b) Sign off the review final report so that it may be presented to a future meeting of the Cabinet.

Reason: To conclude the review in line with scrutiny procedures and protocols

Contact Details

Author:

Melanie Carr
Scrutiny Officer
Tel No. 01904 552054
e: melanie.carr@york.gov.uk

Chief Officer Responsible for the report:

Andrew Docherty
AD ITT & Governance

Report Approved Date 22 August 2014

Wards Affected:

All



Financial Implications – Patrick Looker, CYC Finance Manager

For further information please contact the author of the report

Background Papers: N/A

Annexes:

Annex A – Analysis of the 20 top performing Local Authorities (LAs) in terms of recycling rates recorded in 2010/11

Annex B – Breakdown on 4 of the top performing LAs in 2010/11

Annex C – Breakdown on 4 of the top performing LAs in 2011/12

Annex D – Information on LAs in York Family Group

Annex E – Supporting information on Choosing the Right Recycling Collection System

Annex F – Customer Insight Study on Residents' Recycling Behaviour & Communication Preferences

Annex G – Detailed Feedback on Campaign Work Carried Out in Support of Objective (iii)

Report Abbreviations:

CYC – City of York Council

HWRC – Household Waste Recycling Centre

LA – Local Authority

WCA – Waste Collection Authority

This page is intentionally left blank

<i>Local Authority</i>	<i>Type of Authority</i>	<i>Base recycling rate</i>	<i>Residual waste collection frequency</i>	<i>Residual waste container options</i>	<i>Residual waste side waste policy</i>	<i>Recycling collection frequency</i>	<i>Comingled or kerbside sort</i>	<i>Recycling container options</i>	<i>Materials collected at the kerbside</i>	<i>Garden waste collection Y/N</i>	<i>Garden waste collection frequency</i>	<i>Garden waste container options</i>	<i>Chargeable service Y/N</i>	<i>Details</i>
Rochford District Council	WCA	66%	Fortnightly	Wheeled bin only	Do not collect any side waste	Fortnightly	Co mingled	180L wheeled bin only - upgrade to 240L allowed	Paper, cardboard, tin cans, glass, foil, mixed plastics, tetrapacks, carrier bags.	Y	Weekly	180L wheeled bin only. Upgrade to 240L allowed	N	n/a
South Oxfordshire district council	WCA	65%	Fortnightly	Wheeled bin only	Do not collect any side waste	Fortnightly	Co mingled	Wheeled bin only	Paper, cardboard, tin cans, glass, plastic bottles, tubs and pots.	Y	Fortnightly	240L wheeled bin	Y	£34 p/a charge for service. Bin remains property of council.
Surrey Heath borough council	WCA	65%				Fortnightly	Co mingled	Wheeled bin only	Glass bottles and jars, tin cans, aerosols, foil, plastic bottles, mixed plastic, tetra packs, paper, cardboard.	Y	Fortnightly	240L wheeled bin	Y	Different payment options available, rolling subscriptions 12, 24 or 36 month contracts. Monthly payment option available.
Bournemouth borough council	Unitary	64%	Weekly	Wheeled bin (Big bin little bin scheme - Refuse =140L)	Do not collect any side waste	Fortnightly	Co mingled	240L wheeled bin	Glass bottles and jars, plastic bottles, mixed plastics, paper, cardboard, tins and cans, tetrapacks.	Y	Fortnightly	140L wheeled bin	N	Opt in service not available to all residents. Specific garden waste bring sites avail Apr-Nov
Cotswolds district council	WCA	60%	Fortnightly	180L Wheeled bin or beige sacks. 100 per annum per residence	No side waste collected but residents can buy additional beige sacks for excess waste - £12 for a roll of 15.	Fortnightly	Kerbside sort	Up to 3 x 55L box and a blue bag for cardboard	Paper, glass, tins and cans in the box. Cardboard only in the bag.	Y	Fortnightly	240L bin or sacks	Y	£30 p/a

<i>Local Authority</i>	<i>Type of Authority</i>	<i>Base recycling rate</i>	<i>Residual waste collection frequency</i>	<i>Residual waste container options</i>	<i>Residual waste side waste policy</i>	<i>Recycling collection frequency</i>	<i>Comingled or kerbside sort</i>	<i>Recycling container options</i>	<i>Materials collected at the kerbside</i>	<i>Garden waste collection Y/N</i>	<i>Garden waste collection frequency</i>	<i>Garden waste container options</i>	<i>Chargeable service Y/N</i>	<i>Details</i>
Staffordshire moorlands district council	WCA	60%	Fortnightly	Wheeled bin	Do not collect any side waste.	Fortnightly	Co mingled	Wheeled bin only, plus a sack for paper & sack for textile recycling	Glass bottles and jars, tins and cans, plastic bottles, mixed plastic, foil, aerosol cans, tetra packs, cardboard.	Y	Fortnightly	Wheeled bin	N	n/a
Stratford on Avon district council	WCA	59%	Fortnightly	Wheeled bin	Do not collect any side waste	Fortnightly	Co mingled	Wheeled bin	Paper, cardboard, Cans, Glass, Plastic bottles, mixed plastics, aerosols, foil, tetra packs	Y	Fortnightly	Wheeled bin	N	n/a
Epping forest borough council	WCA	59%	Fortnightly	180L wheeled bin	Will collect recycling side waste but no side waste		Kerbside sort	55L box for glass & kerbside sack for paper, card & plastic	Paper, cardboard, Cans, Glass, Plastic bottles, mixed plastics, aerosols, foil.	Y	Weekly	180L wheeled bin	N	n/a
Harborough district council	WCA	58%	Fortnightly	Wheeled bin	unknown - no information. Website says bins must be closed.	Weekly	Kerbside sort	2 x 55L recycling boxes	Box for glass, foil, food trays, aerosols, tins and cans. Box 2 for paper only. No plastic collected at kerbside. Card composted with green waste	Y	Fortnightly	Wheeled bin	N	n/a
Huntingdonshire district council	WCA	58%	Fortnightly	Wheeled bin	Do not collect any side waste	Fortnightly	Co mingled	Wheeled bin	Glass, paper, cardboard, tins, cans, tetra packs, plastic bottles.	Y	Fortnightly	Wheeled bin	N	n/a
Cherwell district council	WCA	57%	Fortnightly	Wheeled bin		Fortnightly	Co mingled	Wheeled bin / 55L recycling boxes (residents choice)	Tins and cans, plastic bottles, paper, cardboard, aerosols, tetrapacks.	Y	Fortnightly	Wheeled bin	N	n/a

<i>Local Authority</i>	<i>Type of Authority</i>	<i>Base recycling rate</i>	<i>Residual waste collection frequency</i>	<i>Residual waste container options</i>	<i>Residual waste side waste policy</i>	<i>Recycling collection frequency</i>	<i>Comingled or kerbside sort</i>	<i>Recycling container options</i>	<i>Materials collected at the kerbside</i>	<i>Garden waste collection Y/N</i>	<i>Garden waste collection frequency</i>	<i>Garden waste container options</i>	<i>Chargeable service Y/N</i>	<i>Details</i>
Teighbridge district council	WCA	57%	Fortnightly	Wheeled bin	Do not collect any side waste	Fortnightly	Kerbside sort	2 x 55L recycling boxes	Green box for plastic bottles, glass bottles and jars, printer cartridges, mobile phones, batteries. Black box for paper and food and drinks cans. Cardboard composted via garden waste bins.	Y	Fortnightly	Wheeled bin	N	n/a
Rutland county council	Unitary	57%	Fortnightly	Wheeled bin	Do not collect any side waste	Fortnightly	Co mingled	Wheeled bin	Glass, paper, cardboard, tins, cans, tetra packs, aerosols, foil, batteries, mixed plastic packaging.	Y	Fortnightly	Wheeled bin	N	Reduced collection service Dec-Feb (monthly)
Lichfield district council	WCA	57%	Fortnightly	240L wheeled bin	Do not collect any side waste	Fortnightly	Co mingled	Wheeled bin	Glass, paper, cardboard, tins, cans, tetra packs, foil, plastic bottles, plastic packaging.	Y	Fortnightly	Wheeled bin	N	n/a
South Cambridgeshire district council	WCA	56%		240L wheeled bin	Do not collect any side waste Additional bin can be supplied to households if they meet certain criteria - cost £63.50.	Fortnightly	Co mingled	240L wheeled bin	Aerosols, bubble wrap, cardboard, tetra packs, foil and food trays, plastic packaging, film and bottles, glass bottles and jars.	Y	Fortnightly	Wheeled bin	N	n/a
West Lindsey district council	WCA	56%	Fortnightly	180L wheeled bin	Do not collect side waste	Fortnightly	Co mingled	180L wheeled bin	paper, cardboard, tins, cans aerosols, foil, glass, plastic bottles and ready meal trays.	Y	Fortnightly	Wheeled bin	N	Reduced frequent over the winter months.

<i>Local Authority</i>	<i>Type of Authority</i>	<i>Base recycling rate</i>	<i>Residual waste collection frequency</i>	<i>Residual waste container options</i>	<i>Residual waste side waste policy</i>	<i>Recycling collection frequency</i>	<i>Comingled or kerbside sort</i>	<i>Recycling container options</i>	<i>Materials collected at the kerbside</i>	<i>Garden waste collection Y/N</i>	<i>Garden waste collection frequency</i>	<i>Garden waste container options</i>	<i>Chargeable service Y/N</i>	<i>Details</i>
Mole Valley district council	WCA	55%	Fortnightly	Wheeled bin	Do not collect side waste	Fortnightly	Co mingled	Wheeled bin	Paper, cardboard, tins, cans and plastic bottles.	Y	Fortnightly	Wheeled bin	Y	£47 per hire of bin per year. Residents can hire up to 3 bins for garden waste disposal.
Uttlesford district council	WCA	55%	Fortnightly	Wheeled bin	Do not collect side waste	Fortnightly	Co mingled	Wheeled bin	Paper, cardboard, tins, cans, plastic bottles, mixed plastics (including bubble wrap etc), textiles, shoes (paired), glass.	Y	Fortnightly	Wheeled bin	Y	£20 for the bin, £40 per year for the service.
East Lindsey district council	WCA	55%	Fortnightly	Wheeled bin or sacks	Do not collect side waste	Fortnightly	Co mingled	Wheeled bin or sacks	Paper, cardboard, tins, cans, plastic bottles, mixed plastics, glass	Y	Fortnightly	Wheeled bin	N	Service only available Easter-Nov. No service at all in the winter months.
South Hams district council	WCA	55%	Fortnightly	Wheeled bin	Do not collect side waste	Fortnightly	Kerbside sort	Sacks	Sacks (1 for paper and card only, 1 for plastic bottles, tins and cans, aerosols etc)	Y	Fortnightly	Wheeled bin	N	

<i>Local Authority</i>	<i>Food waste collection Y/N</i>	<i>Food waste collection frequency</i>	<i>Food waste collection container options</i>	<i>Co-mingled with garden waste collection Y/N</i>	<i>Number of Household waste sites</i>	<i>Allows trade waste? /Permit scheme?</i>	<i>Notes</i>	<i>Communications campaigns and events</i>	<i>Dedicated waste prevention website/pages</i>	<i>Social networking</i>	<i>Website usability & design</i>	<i>Website rating 1-5 (1=poor, 5 = excellent)</i>	<i>Other</i>
Rochford District Council	Y	Weekly	180L wheeled bin - upgrade to 240L allowed (garden waste comingled)	Y			Garden waste and food waste collected together in wheeled bin, the council collects all types of food waste comingled in this collection.	Info saying recycling team happy to visit existing events. 'Maximise recycling' scheme designed to eliminate contamination & increase amount of comingled recycling successfully processed	N	N	n/a	n/a	
South Oxfordshire district council	Y	Weekly	Small lockable container	N				None	Pages on Council website	Twitter (Council main not WP)	Good	2	Binfo' Iphone app reminds people of refuse/recycling collection days. Text reminder service also available.
Surrey Heath borough council	Y	Weekly	23L outdoor caddy	N			Garden waste club' operated completely seperately to other waste collections and is a subscription only service.						
Bournemouth borough council	N	n/a	n/a	n/a	2	Permit scheme in place. Vans only allowed on to site if registered for domestic use only and is the only vehicle residents have.	1 of the HWRC is a dedicated garden waste bring site.	Variety of WP communication campaigns running includ; Give and take days, Junk mail, Home composting, Love food hate waste, packaging reduction, Real nappies.	Pages on Council website	Facebook and Twitter	Good	3	
Cotswolds district council	Y	Weekly	10L caddy (up to 3 caddys per household)	n/a									

<i>Local Authority</i>	<i>Food waste collection Y/N</i>	<i>Food waste collection frequency</i>	<i>Food waste collection container options</i>	<i>Co-mingled with garden waste collection Y/N</i>	<i>Number of Household waste sites</i>	<i>Allows trade waste? /Permit scheme?</i>	<i>Notes</i>	<i>Communications campaigns and events</i>	<i>Dedicated waste prevention website/pages</i>	<i>Social networking</i>	<i>Website usability & design</i>	<i>Website rating 1-5 (1=poor, 5 = excellent)</i>	<i>Other</i>
Staffordshire moorlands district council	Y	Fortnightly	Wheeled bin	Y	3	No trade waste allowed on sites - residents in a van or trade marked vehicle have load inspected.	Garden waste and food waste comingled in wheeled bin and collected fortnightly.	None	N	N	Poor	1	
Stratford on Avon district council	Y	Fortnightly	Wheeled bin	Y	4	Trade waste allowed at some sites. Residents Permit scheme in operation for those with only a van.							
Epping forest borough council	Y	Weekly	180L wheeled bin	Y									
Harborough district council	Y	Weekly	Outdoor food waste caddy. (23L)	N									
Huntingdonshire district council	Y	Fortnightly	Wheeled bin - comingled with garden waste	Y	3	No		Waste prevention campaigns & roadshows. Link with work on climate change. Promote swishing parties locally & host swap & sell website.	External reuse pages and page on Council website	Twitter and facebook (council main)	Very Good	4	
Cherwell district council	Y	Fortnightly	Wheeled bin - comingled with garden waste	Y	7 (in County area)	Y Permit scheme similar to CoYC		Website includes pages with information on home composting, recycling in schools and reasons to recycle.	Y Pages on Council website	N	Good	3	Council using QR codes on posters and communications about refuse and recycling to make the service much more user friendly.

Local Authority	Food waste collection Y/N	Food waste collection frequency	Food waste collection container options	Co-mingled with garden waste collection Y/N	Number of Household waste sites	Allows trade waste? /Permit scheme?	Notes	Communications campaigns and events	Dedicated waste prevention website/pages	Social networking	Website usability & design	Website rating 1-5 (1=poor, 5 = excellent)	Other
Teighbridge district council	Y	Fortnightly	Wheeled bin - comingled with garden waste	Y				Comprehensive info on website & variety of campaigns inc: LFHW, reuse, home composting, real nappies, smart shopping, junk mail. Offer free real nappy trial kits. Schools education programme. Dedicated recycling and waste reduction magazine / newsletter	Y	Y	Very Good	4	
Rutland county council	N	n/a	n/a	n/a	2	No. All householders must have a valid permit to use the site.		Some communication campaigns & events. Info on website about ways residents can reduce, reuse and recycle effectively. Waste Strategy & Action Plans detailing specific WP campaigns	Y Pages on Council website	N	OK	3	
Lichfield district council	Y	Fortnightly	Wheeled bin - comingled with garden waste	Y	4 (in County area)	Y A limited amount - chargeable							
South Cambridgeshire district council	Y	Fortnightly	Wheeled bin - comingled with garden waste	Y	2	N							
West Lindsey district council	N	n/a	n/a	N	7 (in County area)			Specific waste reduction pages with campaign info inc: LFHW, reducing packaging, charities, real nappies & furniture reuse	Pages on Council website	N	Rubbish	2	

<i>Local Authority</i>	<i>Food waste collection Y/N</i>	<i>Food waste collection frequency</i>	<i>Food waste collection container options</i>	<i>Co-mingled with garden waste collection Y/N</i>	<i>Number of Household waste sites</i>	<i>Allows trade waste? /Permit scheme?</i>	<i>Notes</i>	<i>Communications campaigns and events</i>	<i>Dedicated waste prevention website/pages</i>	<i>Social networking</i>	<i>Website usability & design</i>	<i>Website rating 1-5 (1=poor, 5 = excellent)</i>	<i>Other</i>
Mole Valley district council	Y	Weekly	Outdoor food waste caddy. (23L)	N	15 (in county area)	N Electronic permit scheme in place - unique Ref No. matched to reg No. Waste & recycling brought on site is monitored. No construction waste allowed on site.		None - promotion of recycling and current recycling performance but no specific waste prevention.	N	N	n/a	n/a	
Uttlesford district council	Y	Weekly	Outdoor food waste caddy. (23L)	N	1	No trade waste allowed. No permit scheme in place, height barriers used to control vehicles entering site.		Information on the website re the 3 R's and contact details of organisations that may be able to help.	N	N	OK	3	
East Lindsey district council	N	n/a	n/a	n/a				Nothing on the website	N	N			
South Hams district council	Y	Fortnightly	Wheeled bin - comingled with garden waste	Y				Very good WP info and campaigns inc: home compost bin subsidy, community composting, waste reduction, schools recycling, LFHW, & top tips for reducing waste.	Y pages on the website	N	Good	4	

Top Performing Councils 2010-11

Authority	Bournemouth Borough Council	Rochford District Council	South Oxfordshire District Council	Stratford on Avon District Council
Authority Type	Unitary	Collection	Collection	Collection
Region	South West	Eastern	South East	West Midlands
Waste Collection - Frequency & Containers	Weekly - 'small' grey wheelie bin	Fortnightly - Black wheelie bin	Fortnightly - Grey wheelie bin	Fortnightly - Grey wheelie bin
Kerbside Recycling Collection - System (Kerbside Sort / Co-mingled) & Frequency	Fortnightly - 1 x mingled 'big' bin	Fortnightly - Grey mingled wheelie bin	Fortnightly - Green wheelie bin	Fortnightly - Mingled Green Wheelie bin
Kerbside Recycling Collection - Materials	Paper (including newspaper, office paper, catalogues, phone directories, windowed envelopes) Cans (including drinks cans and household aerosols) Glass (including bottles of all colours) Cardboard (including packaging, toilet roll tubes) Plastic bottles and food containers (including milk containers, fizzy drinks bottles, shampoo, cleaning products, meat trays, yoghurt pots, fruit punnets, margarine tubs and also bottle tops) Food and drink cartons (including fruit juice containers, fresh soup cartons, milk products etc)	Newspapers and Magazines, Junk mail, Office paper, Telephone directories, Shredded paper, Catalogues, Yellow Pages, Envelopes (with and without windows) Cardboard, Greetings cards, Cardboard food packaging, Cardboard boxes, Glass jars and bottles, Perfume bottles, Broken glass jars and bottles, Jam jars, sauce jars, Spirit, wine and beer bottles, Food and drink cans, Food and drink cans and tins (clean) Aerosol cans, Foil (clean) Tin lids, Aluminium food containers (clean), Biscuit and sweet tins, Plastic bottles, Soft drinks bottles, Plastic milk bottles, Shampoo and other plastic toiletry bottles, Fabric conditioner and other cleaning products, Plastic bottle lids, Plastic food packaging, Fruit and vegetable punnets, Meat trays, Margarine tubs, Yoghurt pots, Ice cream containers, Plastic tubs, Ready meal and food trays, Plastic take away food containers, Party platters, Plastic cups, Sandwich packs, Loose plastic carrier bags, Liquid food and drinks cartons (tetra paks)	Books, Catalogues, Cereal boxes, Corrugated cardboard, Envelopes (including envelopes with windows) Greeting cards, Junk mail, Magazines, Newspapers, Phone, directories (including the Yellow Pages) Shredded paper (in a paper bag) Tissue boxes, Toilet roll tubes, Window envelopes, Writing paper, Glass, Mixed glass bottles and jars - any colour (and bottle tops) All plastic packaging (with the exception of cling film), including: Carrier bags, Detergent bottles, Drinks bottles, Food and drink cartons (Tetra Paks) Food trays, General plastic packaging (e.g. salad bags) Ice cream tubs, Margarine tubs, Plastic plant pots, Plastic milk cartons and bottles, Shampoo bottles, Yoghurt pots, We can accept plastic wrapping from newspapers and magazines, but please remove this from the magazine before placing it in the recycling bin. Metal, Aerosols, Foil, Food tins, Steel and aluminium food and drink cans (please wash and squash them first) All these can go in your bin together and should be loose (no bagged materials). We prefer all materials to be clean and the labels removed. extra recycling can be put out in either clear or opaque sacks, carrier bags or cardboard boxes. Household batteries, such as 6v batteries, 9v batteries (transistor batteries), D, C AA, AAA and button batteries (watch batteries) as well as mobile phone batteries, laptop batteries and lithium batteries with tape across the terminals should be placed into a small, clear plastic bag and placed on top of your green bin on recycling week.	Newspapers, magazines, scrap paper, envelopes, catalogues & directories and shredded paper (ideally contained in an envelop/newspaper/cardboard box) Cardboard Greetings cards, boxes packaging material and corrugated cardboard (broken up to fit in the bin) Glass Bottles and jars, Tins and Cans Food tins, drink cans, biscuit tins, Plastic Packaging Bottles, yoghurt pots, margarine / ice cream tubs, fruit punnets, microwave meal trays, Aerosols Deodorant cans, hair spray cans, Aluminium foil Clean kitchen foil, cake and pie trays, Cartons Drinks cartons, soup cartons and tetrapak
Garden Waste Collection - Frequency & Containers	Fortnightly April - November. Green Wheelie bin	Weekly - Mingled wheelie bin for garden & food waste combined	Fortnightly year round 'opt in' service £34 for a bin	Fortnightly Green wheelie bin - mingled kitchen & green waste
Food Waste Collection - Frequency & Containers	No Service	Weekly - Kitchen caddy & Mingled wheelie bin for garden & food waste combined	Weekly Kitchen caddy & Larger outdoor bin (liners not provided)	Fortnightly Green wheelie bin - mingled kitchen & green waste. Kitchen caddy available to those who want one - not rolled out as standard though

Top Performing Councils 2010-11

Authority			Bournemouth Borough Council	Rochford District Council	South Oxfordshire District Council	Stratford on Avon District Council
2010/2011	% of house hold waste sent for reuse, recycling or composting (Ex NI192)	Dry	41.81%	28.52%	37.02%	27.16%
		Green / Food	21.98%	35.23%	29.70%	32.14%
		Total	63.79%	27.16%	32.14%	59.13%
2011/2012	Residual household waste per household (kg/household) (Ex NI191)		444.23	303.85	274.85	404.50
	% of household waste sent for reuse, recycling or composting (Ex NI192)	Dry	30.07%	28.87%	36.95%	27.33%
		Green / Food	22.08%	38.32%	30.81%	29.93%
		Total	52.15%	67.19%	67.76%	57.26%
	% of municipal waste sent to landfill (Ex NI193)		19.10%	-	-	-
Collected household waste per person (kg) (Ex BVPI 84a)		480	385	369	432	
Weekly Collection Support Scheme For Serice Development	Description	Enhanced existing fortnightly co-mingled recycling collection; drove down amount of waste produced per resident; introduced incentivised 'opt-in' weekly food waste collection, + supported weekly residual waste collections.	Constructed a strategic waste facility to process the range of co-mingled recyclable materials collected by partnering authorities, whilst supporting a weekly collection of residual waste.	Supporting weekly residual waste and kitchen waste collections.		
	Amount	£7,104,837	£14,225,000	£600,000		
	No. of Households	86,170	86,170	3,100		

27.16%

32.14%

59.30%

Authority	South Oxfordshire District Council	Rochford District Council	Vale of White Horse District Council	Surrey Heath Borough Council
Authority Type	Collection	Collection	Collection	Collection
Region				
Waste Collection - Frequency & Containers			Fortnightly - Grey wheelie bin	Fortnightly - Grey wheelie bin
Kerbside Recycling Collection - System (Kerbside Sort / Co-mingled) & Frequency			Fortnightly - Mingled green wheelie bin (extra recycling can be left in a clear bag at the side)	Fortnightly - Mingled green wheelie bin (extra recycling can be left in a clear bag at the side). Electricals Carrier bag: small electrical items can be left in a normal carrier bag with recycling collections
Kerbside Recycling Collection - Materials	Refer to details in 'Top Performing 2010.2011' worksheet.	Refer to details in 'Top Performing 2010.2011' worksheet.	Books, Catalogues, Cereal boxes Mixed glass bottles and jars - any colour (and bottle tops) Carrier bags, Aerosols, Foil, Food tins such as takeaway or pie tins, Steel and aluminium food and drink cans, Detergent bottles, Drinks bottles (and tops) Food and drink cartons (Tetra Paks) Food trays, General plastic packaging (e.g. salad bags) Ice cream tubs, Margarine tubs, Plastic plant pots, Plastic milk cartons and bottles, Shampoo bottles, Yoghurt pots, Corrugated cardboard, Envelopes (including envelopes with windows) Greeting cards, Junk mail, Magazines, Newspapers, Phone directories (including the Yellow Pages) Shredded paper, Tissue boxes Toilet roll tubes, Window envelopes, Writing paper	Green Wheelie bin: Aerosols, Aluminium Foil, Cans, Cardboard (waxed/plastic coated) Cardboard boxes, tubes, Cards (birthday/Christmas etc) Cartons (juice, milk etc) Cereal boxes, Catalogues, Detergent/washing power boxes, Directories, Egg Cartons (plastic or cardboard) Envelopes, Foil-lined cartons (TetraPak) Glass bottles/jars, Junk Mail, Magazines, Margarine tubs, Newspapers, Paper bags, Paper (plain) Paper plates, Phone books, Plastic bottles tops can remain on (including PVC) Plastic egg cartons, Plastic containers (includes all polymers and attached film) (includes triangular plastic sandwich boxes) Plastic carrier bags Shredded paper (loose) Telephone directories, Toilet roll tube, Yellow Pages, Yoghurt pots Normal Carrier bag: Alarm clock, Answer phones, Batteries, Battery operated toys, Bedside lamps (remove light bulb) Cables (including computer leads) Calculators, Carbon Monoxide detector, Cassette player, CD player Chargers, Clocks, Convection heater, Dictaphone, Digiboxes, Electric can opener, Electric toothbrushes, Electronic toys, Food mixer/blender, Games consoles, Hair dryers, Hair tongs/straighteners, Hairdryers, Hand held Power tools, Hand held vacuum cleaners, Household batteries (A,AA,AAA, C & D), Irons, Kettles, Laptop, batteries, Mobile phone batteries, Mobile phone charger, Phones, Radio, Remote controls, Sandwich toaster, Shavers, Small DIY tools, Small kitchen appliances, Smoke alarm, Telephones, Toasters, Torch (battery powered) Video recorders
Garden Waste Collection - Frequency & Containers			Fortnightly - Brown Wheelie Bin. (This is an 'opt in' scheme and costs £37 per year)	Monthly - Green Wheelie bin. 'Opt in' Monthly service: 24 Months £89.91 (10% discount). 36 Months – 119.88 (20% discount). (or Pay Monthly 'DD' £4.16)
Food Waste Collection - Frequency & Containers			Weekly - Green Kitchen caddy & mingled brown wheelie bin (compostable liners not provided by council)	Weekly - Silver Kitchen Caddy / green outdoor larger food only bin (compostable liners not provided)

Top Performing Council 2011-12

Authority		South Oxfordshire District Council	Rochford District Council	Vale of White Horse District Council	Surrey Heath Borough Council	
2011/2012	Residual household waste per household (kg/household) (Ex NI191)	Refer to details in 'Top Performing 2010.2011' worksheet.	Refer to details in 'Top Performing 2010.2011' worksheet.	238.01	278.55	
	% of household waste sent for reuse, recycling or composting			Dry	68.7%	65.0%
				Green / Food		
				Total		
	% of municipal waste sent to landfill (Ex NI193)			-	-	
Collected household waste per person (kg) (Ex BVPI 84a)	324	329				

Information Statistics on LAs in Family Group with York's Family Group

Authority	Authority Type	Region	Waste Collection - Frequency & Containers	Kerbside Recycling Collection - System (Kerbside Sort / Co-mingled) & Frequency	Kerbside Recycling Collection - Materials Collected	Garden Waste Collection - Frequency & Containers	Food Waste Collection - Frequency & Containers
Bath and North East Somerset Council	Unitary	South West	Weekly Black bin bags	Weekly Mingled Green Box / Blue bag	Green box recycling collection – weekly collection for paper, cans and aerosols, plastic packaging (*Plastic pots, tubs, trays and bottles only. glass bottles and jars, foil, textiles including clothes, shoes, towels and sheets, batteries, mobile phones, ink cartridges, spectacles, car batteries, engine oil, small electrical items (from 18/02/13). Blue bag cardboard collection – weekly collection for cardboard, brown paper and drinks cartons (Tetrapaks)	Fortnightly £ 'opt in' scheme - complex charges for wheelie bins. Garden waste sacks £1.50 each but a minimum of 20 sacks must be ordered .	Weekly Black Kitchen caddy and larger outdoor bin
Bedford	Unitary	Eastern	Weekly Black Wheelie bin - Waste sent to MBT plant	Fortnightly Orange lidded mingled wheelie bin	Paper / Cardboard / Cartons / Plastic Bottles & Packaging / Tins & Cans / Aluminium Foil & Trays / Aerosols / Textiles	Fortnightly Green lidded wheelie bin or sacks for properties that can't accomodate	No service
Bury MBC	Collection	North West (Greater Manchester)	Fortnightly Grey Wheelie bin	Monthly Blue bin Green bin	Blue Bin: Glass bottles and jars / plastic bottles / aluminium & steel food and drinks can / empty aerosal cans / aluminium foil Green Bag: Newspapers, magazines and junk mail, Catalogues and phone directories, Paper and shredded paper, Cardboard boxes and packaging, Clean cardboard food packaging, Wrapping paper, greetings cards and envelopes, Cardboard milk and drink cartons.	Fortnightly - Brown bin: food / garden bin	Fortnightly - Brown bin: food / garden bin
Calderdale MBC	Unitary	Yorkshire and Humber	Fortnightly Grey wheelie bin	Weekly Recycling box, green bag for paper, a white sack for plastic bottles	Green box :Any food and drinks cans, Drinks bottles, sauce and food jars and any clear, green, brown or blue glass bottles and containers, White sack: Any plastic bottle which held a liquid, eg Milk bottles, drinks bottles, detergent bottles, cleaning fluid bottles, shampoo bottles. Green bag: Newspapers, magazines, brochures, office paper, junk mail, telephone directories, catalogues, thin card. Unwanted textiles; clothes, blankets, bedding, shoes curtains, etc can be left in a tied plastic carrier bag	No Service Garden waste must be taken by the householder to one of 5 local recycling centres	Weekly - Two food waste caddies (one small 7 litre caddy for indoors and a larger 25 litre caddy for outdoors) provided with compostable liners.

Information Statistics on LAs in Family Group with York's Family Group

Authority	Authority Type	Region	Waste Collection - Frequency & Containers	Kerbside Recycling Collection - System (Kerbside Sort / Co-mingled) & Frequency	Kerbside Recycling Collection - Materials Collected	Garden Waste Collection - Frequency & Containers	Food Waste Collection - Frequency & Containers
Cheshire East	Unitary	North West	Fortnightly Black Wheelie bin	Fortnightly Mingled Silver wheelie bin	Food tins, Drinks cans, Sweet/biscuit tins, Metal lids Glass bottles, Glass jars, Drinks bottles, Milk/juicebottles, Detergent and fabric conditioner bottles, Cleaning/ bleach bottles and toiletry bottles, Yoghurt pots, Margarine/ice cream tubs, Fruit/vegetable punnets, Cream/custard pots, Plastic trays e.g meat/fish/cake trays, Soup/sauce pots, egg boxes, Plastic cups, All empty plastic bags, carrier bags and film, Newspapers/magazines, Telephone directories Yellow pages, Catalogues/brochures, Junk mail/leaflets, White and coloured office paper, Greetings cards, Envelopes including window type, Wrapping paper and clean paper bags, Shredded paper, Cereal boxes, Ready meal boxes, Corrugated/Thick Cardboard, Egg boxes, Kitchen/toilet roll tubes, Waxed paper coffee/tea cups, Milk/juice/smoothie cartons, Fabric conditioner cartons, Soup/chopped tomatoes cartons, Custard cartons, Clean aluminium foil, Clean foil trays, Hairspray, Deodorant, Shaving foam, Carpet cleaner	Fortnightly Green Wheelie bin	No service
Cheshire West and Chester	Unitary	North West	Fortnightly Black wheelie bin	Weekly Green & Grey Recycle boxes	Plastic bottles (lids may be left on but please squash the bottle first)Household plastic pots, tubs and trays, Food and drinks cans and lids, Aerosols and foilPaper and envelopes (all colours), Cardboard (all colours) Food and drink cartons (eg tetrapaks) Telephone directories and magazines, Glass bottles and jars, Clothes and shoes, Batteries (place car batteries beside the box), Cooking oil and engine oil (in a sealed container), Small electrical items (smaller than a toaster) Spectacles, Empty printer cartridges, Mobile phones	Fortnightly Green Wheelie bin	Weekly - Brown Food bin & Kitchen caddy with compostible liners

Information Statistics on LAs in Family Group with York's Family Group

Authority	Authority Type	Region	Waste Collection - Frequency & Containers	Kerbside Recycling Collection - System (Kerbside Sort / Co-mingled) & Frequency	Kerbside Recycling Collection - Materials Collected	Garden Waste Collection - Frequency & Containers	Food Waste Collection - Frequency & Containers
City of York Council	Unitary	Yorkshire and Humber	Fortnightly Grey Wheelie bin	Fortnightly Kerbside sorted boxes x3	Magazines and newspapers, Junk mail, Catalogues and brochures , White office paper and shredded paper, Directories and Yellow Pages, Envelopes without windows, All types of flattened cardboard packaging, Greeting and Christmas cards and non-metallic wrapping paper (please remove bows and ribbon) All plastic bottles for example detergent, fizzy drinks, shampoo, yoghurt drinks, toiletry and milk bottles. We can accept all colours, sizes and shapes of plastic bottles along with their lids and tops. Food tins, Drinks cans , Metal biscuit/cake/sweet tins, Empty aerosols All colours and sizes of glass bottles and jars	Fortnightly Green Wheelie bin	No service
Darlington Borough Council	Unitary	North East	Weekly Black Bin bags - Wheelie bins from June 2013	Fortnightly Green Box / Blue bag	Glass in green box, paper and card in blue bag	No Service £ charges £7.60 to collect up to ten bags (treated as bulky waste)	No service
Derby City Council	Unitary	E Midlands	Fortnightly black wheelie bin	Fortnightly Blue bag, Red bag, Orange bag, Blue wheelie bin	Blue Bag: for papers, magazines and junk mail Red bag: Textiles Orange bag: Cardboard Blue wheelie bin: mixed recyclables (glass, cans, plastic, drinks cartons, aerosols)	Fortnightly Brown Wheelie bin	Fortnightly Brown Wheelie bin
Dudley MBC	Unitary	W Midlands	Weekly Black bin bags	Fortnightly 1 mingled Black box	Glass (bottles and jars), cans (food and drinks), newspapers, magazines, junk mail, catalogues, phone directories (including Yellow Pages), printer paper and shredded paper (placed in a sealed envelope; paper bag; or in a piece of crumpled-up newspaper). (no plastic recycling)	Fortnightly Green wheelie bin	No service

Information Statistics on LAs in Family Group with York's Family Group

Authority	Authority Type	Region	Waste Collection - Frequency & Containers	Kerbside Recycling Collection - System (Kerbside Sort / Co-mingled) & Frequency	Kerbside Recycling Collection - Materials Collected	Garden Waste Collection - Frequency & Containers	Food Waste Collection - Frequency & Containers
Solihull MBC	Unitary	W Midlands	Weekly Grey wheelie bin	Fortnightly Green Box, White Sack, Black box	Green Box: Corrugated card, Newspapers, Directories (including Yellow Pages), Catalogues, Magazines, Junk, mail, Envelopes, Greetings cards, Shredded paper, Cereal boxes, Card tubes (e.g. toilet roll tubes) Card sleeves from food packaging, Tissue boxes, Egg boxes Black box: All glass bottles, Glass jars White Sack: Food trays (e.g. fruit punnets, trays from microwave meals) Food tubs (e.g. margarine, ice cream) Yoghurt pots, Food cans/tins Drinks cans/tins, Metal caps and lids, Aluminium food trays, Plastic milk bottles, Pop bottles, Washing up liquid bottles, Make-up cleanser bottles, Shampoo and conditioner bottles, Household cleaning bottles, Squash bottles	Fortnightly (April to Dec only) Green Wheelie bin	No Service
South Gl'stershire Council	Unitary	South West	Fortnightly Black Wheelie bin	Fortnightly Green box, White bag	Green box: glass bottles and jars, food and drink cans, empty aerosol cans, aluminium foil, clothes and textiles, shoes, car batteries, household batteries, engine oil (in a sealed container (1 gallon max) next to the box) newspapers and magazines, all envelopes white bag: plastic bottles White bag: paper/ cardboard, newspapers and magazines (including those with glossy covers) junk mail and leaflets (taken out of plastic wrappers and envelopes) white office paper, catalogues and brochures (made from paper that doesn't have plastic or metal bindings) Yellow Pages and directories, envelopes with the plastic windows removed	Fortnightly Green Wheelie bin	Weekly 5 litre caddy & 25 litre kerbside food waste bin.

Information Statistics on LAs in Family Group with York's Family Group

Authority	Authority Type	Region	Waste Collection - Frequency & Containers	Kerbside Recycling Collection - System (Kerbside Sort / Co-mingled) & Frequency	Kerbside Recycling Collection - Materials Collected	Garden Waste Collection - Frequency & Containers	Food Waste Collection - Frequency & Containers
Stockport MBC	Collection	North West	Fortnightly Grey wheelie bin	fortnightly / Monthly Brown Wheelie bin / black box. Blue Wheelie bin / white sack	Brown Wheelie bin or black box: (collected monthly) Glass bottles, Glass jars, Food tins, Drinks cans, Empty aerosols, Plastic bottles, Aluminium foil and foil trays Blue Wheelie bin or white sack (collected fortnightly) Newspapers, Magazines, Junk mail, Catalogues, Envelopes, Shredded paper, Wrapping paper (no foil wrapping paper), All types of cardboard, Telephone directories, Yellow Pages, Greetings cards, Cardboard milk, juice and drink cartons	Fortnightly Green Wheelie bin	Weekly Green Kitchen caddy / green wheelie bin
Swindon Borough Council	Unitary	South West	Fortnightly: wheelie bin Weekly: blue sack (depending on which borough you live in)	Weekly - One mingled orange box Fortnightly - White or clear bag Plastics (bought by resident - not provided by council)	Orange Box: Mixed paper and card, glass, Food and drink cans, Foil, Aerosols, Mixed Textiles and Clothes (placed in a plastic bag) Plastic bag: Plastic bottles, Margarine tubs, Ice cream tubs, Yoghurt pots, Plastic bags, Cling film and other plastic food wrapping film, Biscuit trays, Cake trays, Meat trays, Fruit and vegetable trays, Plastic take-away tubs	Fortnightly £ residents must use green waste bags bought from anywhere and they must be tied not open - bags not provided by the council	No service
Trafford MBC	Collection	North West	Weekly Grey Wheelie bin	Monthly Mingled Blue wheelie bin	Paper, Newspapers, Magazines, Pamphlets, Junk mail, Catalogues, Brochures, Telephone directories, Envelopes, Card/Cardboard, Drinks cartons, Yellow Pages, Wrapping paper, Greetings cards, Paperback and hardback books (plastic covers removed)	Fortnightly Green Wheelie bin	Fortnightly Green Wheelie bin Mingled in with green waste: (kitchen caddy and compostable liners are not provided though - residents are given advice on what / where to buy)

Information Statistics on LAs in Family Group with York's Family Group

Authority	Authority Type	Region	Waste Collection - Frequency & Containers	Kerbside Recycling Collection - System (Kerbside Sort / Co-mingled) & Frequency	Kerbside Recycling Collection - Materials Collected	Garden Waste Collection - Frequency & Containers	Food Waste Collection - Frequency & Containers		
Warrington Borough Council	Unitary	North West	Weekly Grey wheelie bin	fortnightly Mingled Blue Wheelie bin	Plastic yoghurt pots, margarine tubs and plastic cups, Plastic food trays - clean, Shredded paper, Tetra Pak & drinks cartons, Tin foil and foil trays - clean, Aerosols - empty, Steel / aluminium cans and tins, Cardboard boxes and packaging , Glass bottles and jars (all colours) Newspapers, magazines, envelopes, junk mail, Plastic bottles - juice, water, milk bottles, also shampoo and household cleaner plastic bottles, Yellow Pages, Christmas cards	Fortnightly Green Wheelie bin (Only collected between 5th feb - 30th Nov)	No service		
			7/ 16 coll weekly	7/ 16 Mingle recycling				12/ 16 Run a free fortnightly service	08/ 16 Run a food waste service
			9/ 16 coll Fortnightly	9/ 16 Use seperate boxs				02/ 16 Run a fortnightly / charged for service	03/ 08 combine with green waste and collect
			3/ 16 still use bin bags	3/ 16 coll weekly				01/ 16 Treats green waste as bulky waste (one off	05/ 08 Use kitchen caddy sytem and collect
			13/ 16 use wheelie bins	9/ 16 coll fortnightly				01 / 16 Runs no service at all (must be taken to local sites)	
				2/ 16 coll weekly & fortnightly 2/ 16 collect monthly only				02/12 free services! do not run in winter	

Information Statistics on LAs in Family Group with York's Family Group

Authority	2010/2011			Weekly Collection Support Scheme For Service Development			2011/2012					
	% of household waste sent for reuse, recycling or composting (Ex NI192)						Residual household waste per household (kg/household) (Ex NI191)	% of household waste sent for reuse, recycling or composting (Ex NI192)			% of municipal waste sent to landfill (Ex NI193)	Collected household waste per person (kg) (Ex BVPI 84a)
	Dry	Green / Food	Total	Description	Amount	No. of Households		Dry	Green / Food	Total		
Bath and North East Somerset Council	29.04%	16.86%	45.90%	Supporting weekly residual waste and recycling collections, whilst rewarding environmental improvements in communities and increasing recycling levels.	£2,185,082	73,993	467.62	29.96%	22.06%	52.02%	39.80%	416
Bedford	22.34%	16.73%	39.07%	Supporting weekly residual waste collections whilst encouraging residents to recycle more, for example through introducing a recycling	£3,137,983	67,690	662.24	22.17%	15.97%	38.14%	53.19%	450
Bury MBC	15.88%	8.38%	24.26%	N/A			538.92	19.46%	16.84%	36.30%	-	376
Calderdale MBC	24.80%	16.27%	41.07%	N/A			465.82	27.85%	15.85%	43.70%	49.15%	380

Information Statistics on LAs in Family Group with York's Family Group

Authority	2010/2011			Weekly Collection Support Scheme For Service Development			2011/2012					
	% of household waste sent for reuse, recycling or composting (Ex NI192)						Residual household waste per household (kg/household) (Ex NI191)	% of household waste sent for reuse, recycling or composting (Ex NI192)			% of municipal waste sent to landfill (Ex NI193)	Collected household waste per person (kg) (Ex BVPI 84a)
	Dry	Green / Food	Total	Description	Amount	No. of Households		Dry	Green / Food	Total		
Cheshire East	25.47%	23.29%	48.76%	N/A			505.87	28.11%	24.52%	52.63%	43.53%	487
Cheshire West and Chester	25.06%	22.66%	47.72%	N/A			551.18	26.19%	23.03%	49.22%	48.21%	491

Information Statistics on LAs in Family Group with York's Family Group

Authority	2010/2011			Weekly Collection Support Scheme For Service Development			2011/2012					
	% of household waste sent for reuse, recycling or composting (Ex NI192)						Residual household waste per household (kg/household) (Ex NI191)	% of household waste sent for reuse, recycling or composting (Ex NI192)			% of municipal waste sent to landfill (Ex NI193)	Collected household waste per person (kg) (Ex BVPI 84a)
	Dry	Green / Food	Total	Description	Amount	No. of Households		Dry	Green / Food	Total		
City of York Council	26.44%	18.45%	44.89%	N/A			563.75	27.08%	19.16%	46.24%	52.92%	443
Darlington Borough Council	34.08%	7.70%	41.78%	N/A			540.59	36.94%	7.76%	44.70%	38.39%	469
Derby City Council	22.03%	25.31%	47.34%	N/A	N/A	N/A	517.81	21.58%	24.69%	46.27%	49.84%	417
Dudley MBC	16.65%	17.67%	34.32%	Introduced plastic bottles and cardboard recycling, a free-of-charge recycling collection for schools, and a recycling rewards scheme, whilst supporting weekly residual waste collections.	£1,807,792	134,500	574.95	17.35%	17.75%	35.10%	9.12%	387

Information Statistics on LAs in Family Group with York's Family Group

Authority	2010/2011			Weekly Collection Support Scheme For Service Development			2011/2012					
	% of household waste sent for reuse, recycling or composting (Ex NI192)						Residual household waste per household (kg/household) (Ex NI191)	% of household waste sent for reuse, recycling or composting (Ex NI192)			% of municipal waste sent to landfill (Ex NI193)	Collected household waste per person (kg) (Ex BVPI 84a)
	Dry	Green / Food	Total	Description	Amount	No. of Households		Dry	Green / Food	Total		
Solihull MBC	23.12%	21.25%	44.37%	Supporting a weekly residual waste collection and moving from a fortnightly kerbside sort to a fortnightly co-mingled collection for recyclable materials. This will expand the range of recycling collected and reduce the number of receptacles needed for householders.	£2,959,038	88,790	551.92	27.14%	18.94%	46.08%	8.11%	441
South Gl'stershire Council	23.66%	21.48%	45.14%	N/A			520.07	27.18%	26.15%	53.33%	25.97%	461

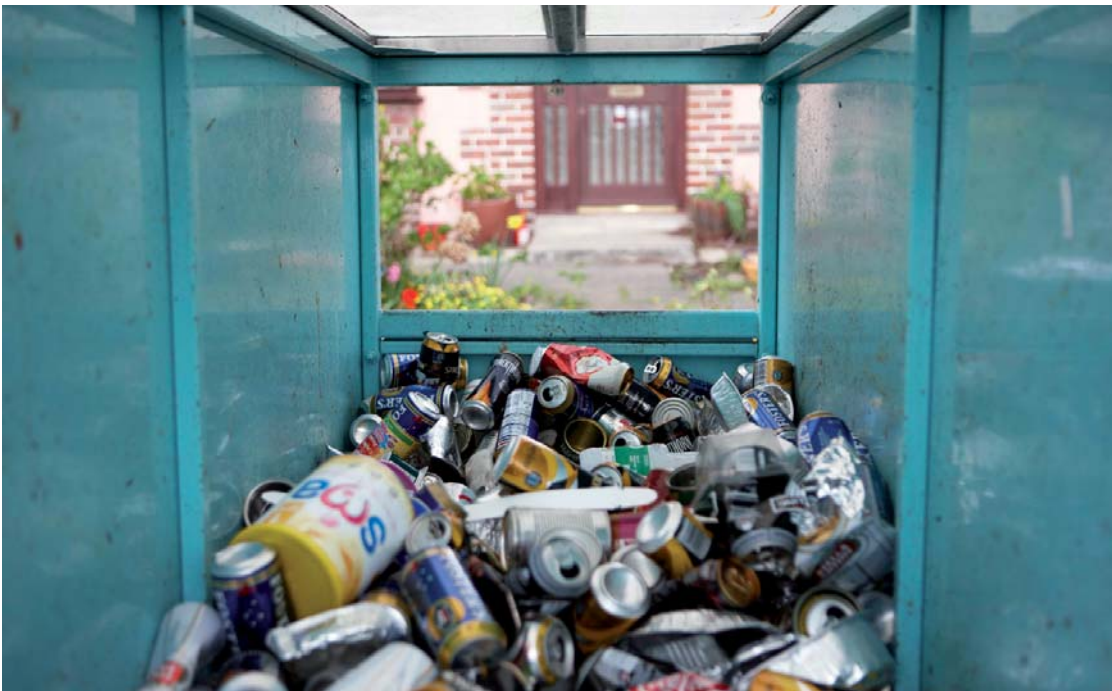
Information Statistics on LAs in Family Group with York's Family Group

Authority	2010/2011			Weekly Collection Support Scheme For Service Development			2011/2012					
	% of household waste sent for reuse, recycling or composting (Ex NI192)						Residual household waste per household (kg/household) (Ex NI191)	% of household waste sent for reuse, recycling or composting (Ex NI192)			% of municipal waste sent to landfill (Ex NI193)	Collected household waste per person (kg) (Ex BVPI 84a)
	Dry	Green / Food	Total	Description	Amount	No. of Households		Dry	Green / Food	Total		
Stockport MBC	27.35%	21.97%	49.32%	N/A			300.73	27.37%	35.24%	62.61%	-	356
Swindon Borough Council	32.69%	17.01%	49.70%				477.87	33.33%	14.90%	48.23%	52.11%	416
Trafford MBC	25.98%	14.81%	40.79%	Supporting a weekly residual waste collection and increased frequency of food/garden waste collections from fortnightly to weekly for all properties in the borough. Introduced service into flats / terraced properties).	£6,386,244	96,750	440.35	26.43%	22.77%	49.20%	-	386

Information Statistics on LAs in Family Group with York's Family Group

Authority	2010/2011			Weekly Collection Support Scheme For Service Development			2011/2012					
	% of household waste sent for reuse, recycling or composting (Ex NI192)						Residual household waste per household (kg/household) (Ex NI191)	% of household waste sent for reuse, recycling or composting (Ex NI192)			% of municipal waste sent to landfill (Ex NI193)	Collected household waste per person (kg) (Ex BVPI 84a)
	Dry	Green / Food	Total	Description	Amount	No. of Households		Dry	Green / Food	Total		
Warrington Borough Council	23.55%	19.14%	42.69%	N/A			589.22	24.22%	18.90%	43.12%	53.45%	464

Choosing the right recycling collection system



WRAP's role in relation to the design of recycling systems is to help practitioners by gathering and sharing knowledge and understanding about the relevant operational principles. This leaflet addresses a question which WRAP (Waste & Resources Action Programme) is often asked: which collection system is the best, in particular whether kerbside sort systems or co-mingled collections are to be preferred?

There is no simple answer, and certainly no one-size-fits-all solution. Local authorities have to make choices that are right for their local circumstances. Provision for recycling needs to be considered alongside requirements for refuse, garden and increasingly food waste and taking account of factors such as the physical characteristics of collection areas and property types.

Recognising that experience and knowledge is increasing all the time WRAP has identified some underlying principles which we believe should guide decision making.

Kerbside collection systems

Kerbside sort – involves the sorting of materials at kerbside into different compartments of a specialist collection vehicle.

Single stream co-mingled – involves the collection of materials in a single compartment vehicle with the sorting of these materials occurring at a MRF (Materials Recovery Facility).

Two stream co-mingled – residents are provided with two recycling containers and are asked to place different materials in each container, typically paper/card (fibre) in one and plastics, glass and cans (containers) in the other. These materials are kept separate but collected on one vehicle which has two chambers.

In WRAP's view, the choice of collection system should be based on:

- quality of material;
- cost efficiency;
- cost effectiveness; and
- public acceptability.

Whichever system local authorities choose they have a duty to ensure that it is operated safely. The collection of materials for recycling is a physically demanding activity carried out in a hazardous environment. In respect of the principle categories of accidents reported – slips, trips and falls and moving vehicle injuries – the exposure to risk is likely to be similar for all systems. There are some risk categories where there are differences between the systems but no system is believed to carry risks which cannot be practically managed.

Health & safety

In 2006 an ergonomic study by the Health and Safety Laboratory (HSL/2006/25) concluded that the likelihood of muscular skeletal disorders could be greater for box and sack based systems and recommended the use of wheeled bins. A later report from Centre for Health and Environment Research and Expertise (*A Health and Safety Study of Kerbside Recycling Schemes Using Boxes and Bags*) concluded that there were no significant risks in kerbside sort systems that could not be managed or controlled. For co-mingled collections there are the safety implications of sorting materials at MRFs to take into account when making decisions. In making decisions authorities can consult the latest HSE/WISH guidance: *Safe Waste and Recycling Collection Services* and may also wish to use the *Risk Comparator Tool (RSU/RA/07/01)* on the HSE website.

Quality

Recycling has to be done for a purpose and it is clear from the national waste strategies that recycling should be viewed as more than simply an alternative to traditional waste disposal practices.

Recycling is an integral part of the vision for the UK's Low Carbon Industrial Strategy designed to bring financial benefits for business, economic growth and job creation through improved resource efficiency. Recycling reduces the use of virgin materials and much of the energy required to extract and process raw materials.



Generally the greatest benefit is achieved by closed loop recycling where materials are put back into the same or equivalent application substituting for virgin materials. These benefits can only be achieved if the collection system delivers recyclates of sufficient quality.

Lower quality recyclates can generally only be used for lower value open loop applications. One example is container glass that has to be used as aggregate with little environmental, resource or financial benefit because it is not of a quality suitable for re-melt applications.

What is quality?

Quality means consistently delivering materials to the market place that are:

- effectively separated to meet reprocessor and end market requirements;
- in the required volumes and with security of supply; and
- at a price that sustains the market.

It is well known that the UK has become very dependent on export markets for its collected recyclates. It is less well known that in key areas e.g. paper, aluminium and certain types of glass, UK reprocessors are importing materials because sufficient material of the required quality is not available on the UK market.

WRAP believes that a healthy international market for recyclates is helpful to resource efficiency and increases the chances of closed loop recycling. However, we know that some material, which would not be of sufficient quality for UK reprocessors, finds export markets in countries where low labour costs allow further sorting before the material can be reprocessed. Where this is managed badly, media coverage of the activity has posed a significant threat to the positive perception of recycling among the public and is one of the identified barriers to recycling.

WRAP has maintained for more than two years now that kerbside sort systems which allow contamination to be filtered out at the point of collection gives the most reliable stream of quality materials.

Co-mingled collections – particularly single stream collections – face quality problems from three sources: householders putting the ‘wrong’ materials into the collection, compaction of the waste which breaks glass into small pieces and tends to bind materials together, and the technical and physical capacity of the MRF to separate materials in the volumes delivered to them.

Two stream co-mingled collections can reduce some of these problems by keeping fibres separate from containers and reducing the potential for materials to bind together.

WRAP is working with MRF operators to improve the quality of materials recovered by UK MRFs. Whilst it is true that considerable success is being achieved by some newer MRFs, even they are unable to deliver the levels of quality achieved by kerbside sort systems.



MRF reject rates

Reject rates for kerbside sort schemes typically are <1%.

Reports of MRF reject rates vary:

- The Environment Agency (2008) considers **10.8%** to be a typical average reject rate.
- Waste Data Flow 2007/08 reports total MRF rejects at **7%** (of total input by weight).
- Residue rates at MRFs involved in a WRAP study (2006) ranged widely with average reject rates in the range **12% to 15%** (of total input by weight) and those for the most efficient MRFs in the range **2% to 5%**.

However, these reject rates reflect only the residual material sent for disposal. Reports from UK reprocessors suggest that they send a further fraction to landfill reflecting contaminants in the material supplied to them.

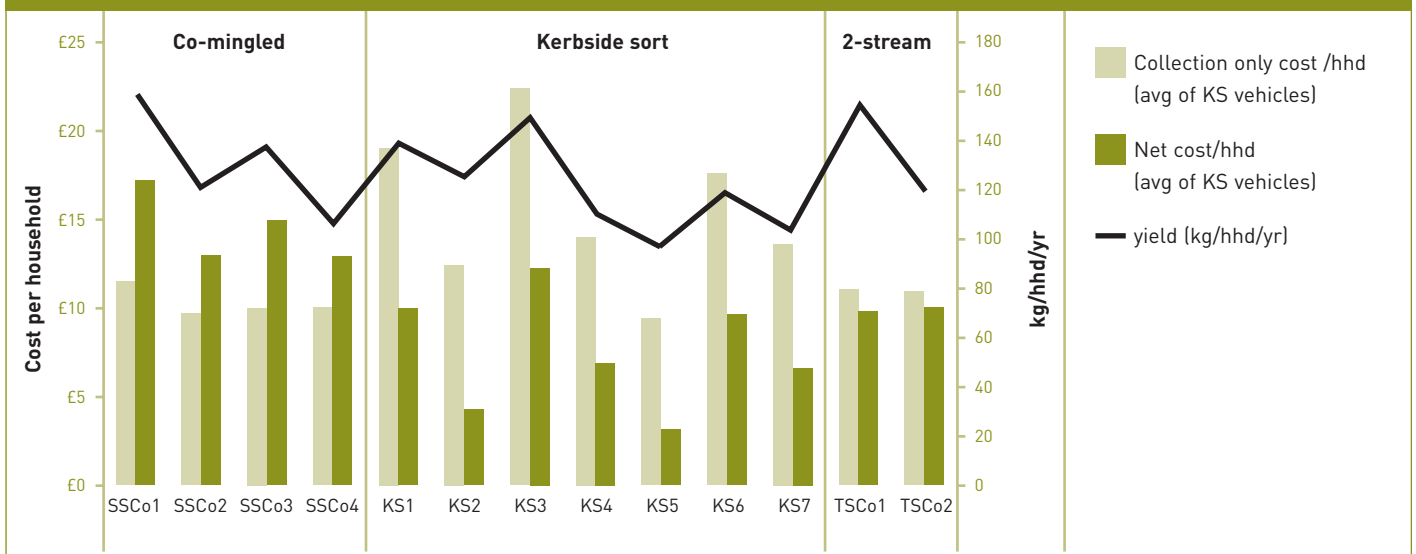
Cost efficiency

Local authorities are rightly concerned about the cost to the council taxpayer of recycling services. But it is important in comparing options that the full cost of the service should be taken into account and options are compared on a like for like basis. Kerbside sort collections often appear more expensive but the comparison should be made with co-mingled collections plus the cost of the MRF gate fee.

WRAP has modelled collection costs for different systems and the results are summarised in the graph below.

The graph shows that on a like for like basis kerbside sort systems have lower net costs than co-mingled systems. This reflects the effect of MRF gate fees and the opportunity for kerbside sort collections to sell materials direct to reprocessors. Two stream co-mingled systems have lower net costs than single stream systems reflecting lower MRF requirements and the opportunity to sell fibre streams direct to reprocessors.

Collection only cost and net cost per household





In practice the prices charged for services will not be the same as the modelled cost. The differences will reflect the appropriateness of the system specification and the effectiveness of the procurement process. The modelled costs, however, provide a better benchmark than the cost of an existing service which may be inefficient or less effective than what is now desired.

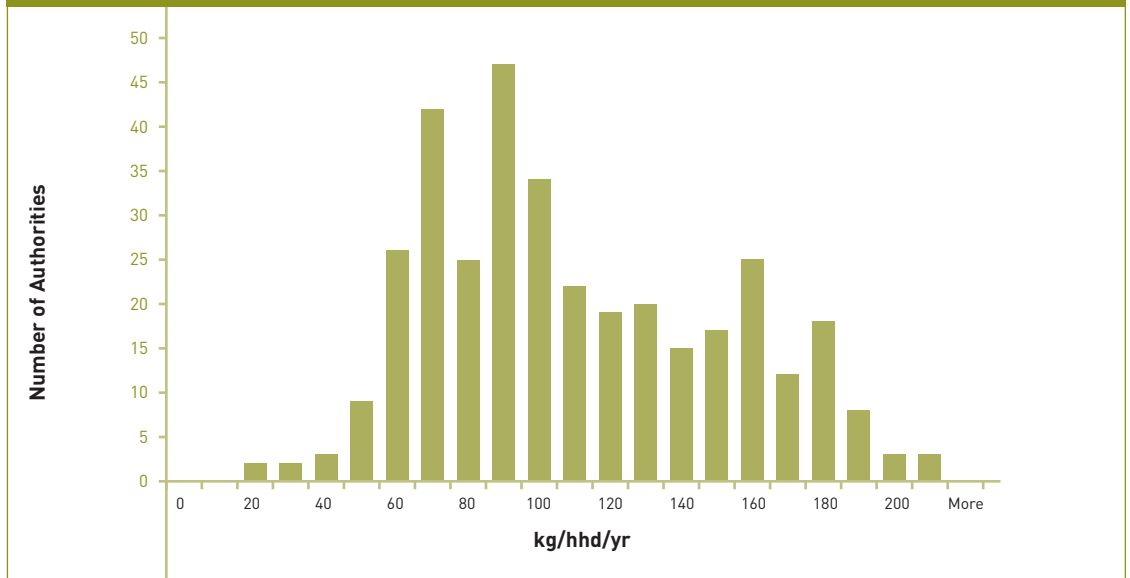
Cost effectiveness

There have been significant investments made by local authorities in recycling systems, however they are not all performing as well as they should in capturing recyclable materials. It is widely perceived that co-mingled collections are more effective at capturing material than kerbside sort schemes. A number of local authorities have reported that their recycling rates have increased dramatically following introduction of a co-mingled system. On the surface, WRAP's analysis of local authorities' WasteDataFlow returns suggests that on average co-mingled collections do attract around 36kg per household more material – most of which is paper and card. But these figures make no allowance for rejects from either the MRF or the reprocessor of wrongly sorted material.

However, local authority experiences of increased capture rates with co-mingled systems often reflect the contrast between kerbside sort systems using standard 55 litre boxes and co-mingled collections using 240 litre wheeled bins. Closer inspection of the data suggests that it is the amount of space provided for recycling and the frequency of collection of both recycling and residual waste which determines the amount of material collected. There is evidence that by providing additional containers or by more frequent collections, kerbside sort schemes can have the same effective volume for recyclates as co-mingled collections and achieve similar results.

In fact variations in the capture of materials are greater between authorities running the same types of collection than between different collection systems. This reflects a need for greater attention to performance benchmarking.

Distribution of yields for paper & card collected for recycling via kerbside schemes, England 2007/08 (352 of 354 LAs collect this material)



Public acceptability

Engaging the public in their local recycling scheme has been shown to be essential to the success of a scheme. Whichever scheme is chosen it is important that it is designed to fit the needs of the local population and the houses they live in. The type and sizes of containers can be central to this.



Separating materials

All collection systems require residents to separate their recyclables from their residual waste and place each in a designated container (box, bin or sack) and to present the container for collection on the specified collection day. Some kerbside sort and co-mingled schemes provide residents with more than one container and ask that people put different materials into each container for collection on the same day or on alternate weeks. Contrary to perception, WRAP's research indicates that the requirement to sort materials into different containers is not of great concern to householders – 87% of respondents who have to separate out different materials indicated that they do not mind that task – and all systems can be designed to limit the amount of sorting done by householders.

Householders do care about having a scheme which is understandable and properly explained. Half of households say they withhold material which may be recyclable if they are not sure about it and a third say they include material which may not be recyclable if they think it ought to be recyclable or is recycled elsewhere. Kerbside sort schemes are better able to deal with contaminants and explain errors to householders.

Householders also say that they want to know where their materials go for reprocessing to give them assurance that recycling is actually taking place. This is something which should be possible with any collection system but where marketing of the material is managed by a waste company or MRF operator provision for this should be included in contracts.

Conclusion

Ultimately, the choice of collection system remains a matter for local authorities to decide. The purpose of this leaflet is to help local authorities in making these choices by indicating what evidence is available and the conclusions we have drawn from it.

On the evidence available to WRAP, our view is that kerbside sort systems offer reliable material quality and lower net costs for council taxpayers. They are also capable of capturing the same volume of material as co-mingled schemes. There is no evidence that their operation – properly explained and justified – is unacceptable to householders and the physical evidence of sorting of materials happening at the kerbside is reassuring to sceptical residents. There appear to be no unmanageable health and safety considerations. Because of our priority for quality materials as a way to improve resource efficiency, WRAP believes that kerbside sort collections should be preferred where they are practical and should be in the majority of local authority areas.

Where there are practical and operational barriers to kerbside sorting, two stream co-mingled collections have significant advantages over single stream collections, mainly through improved material quality and value as a result of keeping paper and card separate from other materials, particularly glass.

Single stream co-mingled collections may be appropriate in circumstances where the other options are impractical. These might be the densest urban areas where on-street parking and heavy traffic require fast loading without the need to return containers to the point of collection or for high density flats, transient areas and multi-occupied properties.

WRAP will of course continue to work to improve the quality of materials achieved from mechanical sorting for both single and two stream collections.

If you have any comments on the content of this leaflet, or ideas for areas of further work, please contact us at LGS@wrap.org.uk

While steps have been taken to ensure its accuracy, WRAP cannot accept responsibility or be held liable to any person for any loss or damage arising out of or in connection with this information being inaccurate, incomplete or misleading. This material is copyrighted. It may be reproduced free of charge subject to the material being accurate and not used in a misleading context. The source of the material must be identified and the copyright status acknowledged. This material must not be used to endorse or used to suggest WRAP's endorsement of a commercial product or service. For more details, please refer to our Terms & Conditions on our website – www.wrap.org.uk

**Waste & Resources
Action Programme**

The Old Academy
21 Horse Fair
Banbury, Oxon
OX16 0AH

Tel: 01295 819 900
Fax: 01295 819 911
E-mail: info@wrap.org.uk

Helpline freephone
0808 100 2040

www.wrap.org.uk/la

Summary of Customer Insight Case Study

Carried out Summer 2010 by Southampton City Council & Partners

The project used customer insight to tackle waste management & recycling issues, as well as collaboration between practitioners in those two areas.

Project Objective

By developing insight into and understanding of residents' behaviour with regard to recycling, the partners hoped to remove the barriers and issues that residents experience. Specifically, the insight enabled a more direct targeting of customers who did not recycle or who contaminated their bins, thereby reducing the need for more generic campaigns.

The insight also helped shape more relevant and accessible communication, both in terms of methods of contact, and the content of the message.

Project Outcomes

- **Household waste:** Between April 2010 and April 2012, household waste sent for disposal was reduced by 18%, or 17,000 tonnes.
- **Waste disposal:** By reducing household waste by 9,426 tonnes between 2010 and 2011, and by a further 7,154 the following year, the partners saved a total of £546,708 and £486,472 respectively each year in waste disposal costs.
- **CO₂ Emissions** reduced by 2,272 tonnes, vastly exceeding the projects original target of 150 tonnes.
- **Contamination of recycling** reduced by 3 – 5%

Project Method

The project proceeded through the following steps and phases:

- Socio demographic profiling
- Focus groups with users
- A 'Behaviour change' campaign
- Monitoring and evaluation.

1. Socio Demographic Profiling

The project combined a customised set of socio-demographic profiles that had been developed based on Mosaic UK¹ with existing waste management data, and was cross-referenced with information concerning environmental behaviour.

The analysis indicated the specific geographical areas of each authority that most needed to improve recycling, and highlighted customer segments that were strong recyclers versus poor recyclers.

The project also cross-referenced their existing social demographic profiles against Experian's 'Green Segments'², which classifies every UK individual and household into ten distinct groups according to both attitude to, and understanding of the environment and climate change. Each segment is mapped at individual, household and postcode level.

The Ten Green Segments are:

- i. Eco-evangelists (people most likely to support 'green' causes and who believe in the power of consumer action to make a difference to climate change)
- ii. Convinced consumers
- iii. Green but doubtful
- iv. Confused but well-behaved
- v. Doing their best
- vi. Sceptical libertarians
- vii. Too busy to change
- viii. Why should I bother?
- ix. Constrained by price
- x. Wasteful and unconvinced (people who have no interest in changing lifestyles and are more wasteful as a result).

As part of the project, the percentage of each of the socio demographic profiles was identified against their attitudinal traits.

Decisions regarding where to focus the behaviour change campaign were based on the population volumes of each group and the propensity of each group to change its behaviour.

¹ A unique consumer classification based on in-depth demographic data – see www.experian.co.uk/business-strategies/mosaic-uk.html

² Originally developed in collaboration with the Stockholm Environment Institute and available as part of Experian's 'Green Aware' product.

Based on an analysis of the cross-referencing, it was concluded that socio demographic groups with a high number of residents in the Green Segmentation described as 'Eco-Evangelists' (characteristic of profiles such as C 'Wealthy people in the most sought after neighbourhood' and D 'Successful professionals') were already likely to be conscientious recyclers and thus were not targeted by the campaigns.

It was also concluded that those groups described as 'Wasteful and unconvinced' or 'Constrained by Price' were unlikely to be receptive to the Partnership's message. These included the groups:

- Lower income workers in urban terraces.
- Young people renting flats in high demand social housing.
- Families in low rise social housing with high levels of benefit need.

The campaigning resources were therefore focused on low to medium recyclers described in the Green Segmentation as:

- green but doubtful – despite being well informed they remain unconvinced about green issues, although they are surprisingly responsible with their behaviours.
- confused but well behaved – these have an extreme concern for climate change and are willing to demonstrate green behaviours, but are held back by a lack of information.
- doing their best – these are concerned about environmental issues despite a lack of information.

Socio-demographic profiling also indicated the various customer segments' preferred communication channels for interacting with local public services (see table shown at Annex B1). The project also mapped the socio-demographic profile to the waste and recycling collection day routes in order to facilitate a face-to-face campaign (see 'Doorstepping' below).

2. Focus Groups

The project used focus groups to explore and understand the experiences, motivations and requirements of the target population. The focus groups comprised 8 to 12 people. Five group sessions were held. Each lasted for up to an hour and a half and was led by a trained facilitator using a topic guide.

Participants were recruited based on mosaic segmentation and invited by post to attend the groups. To supplement the numbers recruited in this way,

Southampton City Council deployed officers to local shopping precincts with the aim of recruiting residents directly.

Focus groups followed the following structure:

- An introductory discussion of participants' perspectives on waste and recycling
- A brief discussion on participants' motivations and barriers to recycling
- An open discussion based on the 'Twin Bin Game', whereby the facilitator held up a selection of materials with the group having to decide which items could be recycled and which could not
- Participants were then invited to offer feedback on the council's current approach to communication
- Participants were also invited to volunteer ideas on how the council could help them to recycle more effectively, e.g. would incentives make a difference?
- The closing exercise was a roundtable discussion where participants were posed the question "If you could give the council one message regarding waste and/or recycling, what would it be?"

Focus Groups Findings

Recycling Knowledge

During each session, participants' knowledge of recycling was tested and themes emerging from the sessions were compared.

Motivations & Barriers to Recycling

Social conditioning, convenience and information were felt to be the biggest drivers to recycling, with the absence of the latter two constituting a significant de-motivating factor. Participants were more likely to recycle if they both understood the rationale for doing so and if the process could be undertaken, without making a specific effort.

Parents attending felt that their children provided the main motivator for them to recycle. Having learnt about recycling at school, they brought their knowledge and enthusiasm home with them.

Lack of information was also seen as a significant barrier to good recycling habits. When information was displayed in close proximity to sites where waste was sorted, residents would be more likely not only to recycle but also to recycle the correct things.

Effective Communication

Having considered a range of communication materials, participants concluded that the most effective aide memoir tools were those that could be displayed conveniently, referred to easily and absorbed quickly. For this reason, fridge magnets were by far the preferred option (being both durable and straightforward to display) followed by flyers which advertised their message on one side only (the other being out of view if/when pinned up). Stickers displayed on bins were seen as another good example of an effective method of delivering a message both quickly and clearly.

Participants felt that the Council produced too many leaflets that essentially displayed the same or similar messages. What they actually wanted was one or two durable items that contained key points. They felt pictures worked best, as they could be understood by everyone (including young children and residents who speak little English) and their message is easily relayed via only a quick glance. Long, wordy leaflets, whilst useful in communicating the rationale and practicalities behind recycling, were of no value as a quick reference guide. It was felt that most people would not take the time to read them.

One of the findings that came out of the focus groups was that residents in Southampton who lived in flats did not like the blue bag that they were provided with for recycling. Respondents in the focus groups commented that the blue bag looked tacky, and had a tendency to tip over. "If you're very proud of your kitchen, you don't want some old tacky bag stuck in the corner!" As a result, Southampton City Council now offers a more aesthetically pleasing bag that more reliably stands upright.

The student focus group also remarked that flyers posted through the door tended to get lost within a pile of junk mail and therefore ignored. They suggested communication materials placed in an envelope, branded with the Council logo, would be more likely to actually receive their attention, and make them take note.

All the groups also felt that there should be more consideration of when communication is undertaken – with once or twice a year being the stated preference. For example, the Christmas period was viewed by residents as a profitable time, as people are creating more waste. Similarly the early autumn term for students, preferably at a juncture when they are already aware of local 'rules', but not so early that the message gets lost amongst a wider barrage of information.

3. Behaviour Change Campaigns

Communications Strategy

The socio-demographic analysis and focus groups helped Southampton City Council and partners to develop a rich understanding of current behaviours and barriers, and shaped the messages and tactics for a communications campaign.

Based on these insights a communication strategy was developed which focused on specific groups (summarised in the table shown in Annex B2). A mix of different media including a radio campaign, and a number of door-stepping campaigns focused on specific groups, was used in order to encourage an increase in recycling.

Radio & Mail

Southampton ran a radio advertising campaign to promote recycling, and undertook a direct mail campaign to 31,000 households, using mosaic analysis. The campaign focused on residents who did recycle but who were classified as confused or doubtful regarding some aspects of it. These residents were known to be more receptive to information received by post. The direct mail was a letter, with recycling information carried on the back.

Doorstepping

A number of 'doorstepping' campaigns were carried out. These were based on a consideration of the mosaic profile at postcode level - and what these profiles indicated in terms of residents preferred communication channels - namely information by face to face contact – coupled with the mapping of social demographic data to the waste and recycling collection routes.

The Recycling Advisors (Council Officers) attended a doorstepper training day and were given an induction and health and safety briefing. The advisors were given the rounds list, area map and told which roads were to receive a leaflet and which were to be directly spoken to but were left to work out their own route to minimise officer time spent on the project.

The doorsteppers spoke directly to up to 30 per cent of residents in the target group – largely through knocking on people's doors. This provided an opportunity for advisors to explain more fully what recycling means and to emphasise the importance of keeping residual waste out of recycling bins. By splitting roads according to location reference, doorsteppers did not spend time visiting properties that were unlikely to respond to door stepping tactics.

The Advisors were made aware of specific issues in the target area but were not given a script. This allowed the advisors to tackle the most common issues but also gave the residents a chance to steer the conversation in

another direction if they needed to. The Advisors recorded comments and complaints from each household to be analysed for commonalities.

177 streets across the city were targeted and 8,850 households visited and took approximately 120 staff hours to complete, including travel and reporting time. The hours worked were also flexible to allow for poor weather and other commitments. They were therefore able to work 4 hours on one day but 6 hours on another so they made up for the time, as long as both agreed to it. This led to good morale in the advisors and the success rate did not seem to change from one time of day to another.

Feedback from the Doorstepping Campaigns

The doorsteppers provided the following feedback on what residents identified as the key issues:

- Mixed plastics is the key issue (plastic packaging) – people feel that plastic is plastic
- People are confused when items state on their packaging that they can be recycled, when in fact they can't e.g. tetrapaks. This confusion is compounded by awareness that other areas recycle a wider range of materials e.g. mixed plastics Messages about what can/can't be recycled and why are quite technical/in-depth in nature – It was found however that residents do want to know exactly why things cannot be recycled On the whole people are receptive to the recycling message and do wish to do the right thing
- Residents were very keen to see glass recycling collections, particularly as a number of glass banks have been removed. Collections would also assist residents without a car who find this a major barrier to the recycling of glass
- Glass and textiles in recycling bins was not really found to be a problem
- There were some misconceptions/mistrust regarding what happens to recycling and a belief amongst some that it all ends up being incinerated or dumped 'in the sea'. We were able to disprove/allay these fears.

Following the doorstepping, SCC conducted a small visual audit of seven roads to check how messages had been received from face to face contact and the information left with residents. Out of 68 properties visited, 20 households had continued to contaminate their recycling bin. However, the remaining households (71%) had made changes to their recycling behaviours. Although this is a small sample, it did appear that the strategy had proved successful.

Calling Card Campaign

YOUR RECYCLING BIN



✓ YES PLEASE

paper	cardboard	food tins, drink cans & aerosols	plastic bottles

Please place your recycling clean and loose in the bin provided – no carrier bags or black sacks.

✗ NO THANKS

plastic packaging	shredded paper	gift wrap	drinks cartons

Recycling is easy!

recycle
for Gosport

For more information, please call the Streetscene team on 08000 198 598 or visit www.gosport.gov.uk/recycling

Recycling - let's get it sorted!

Hello,

We called today to talk to you about recycling. We know recycling can seem confusing but it's really important that you put the right things in your recycling bin. Sorting out the wrong items wastes time and money and can sometimes prevent the right things from being recycled.

We've produced a handy guide explaining what to put in your recycling bin on the back of this card which we hope you'll find useful.

Did you know it takes just 7 days to recycle your old newspaper into a new one!



Gosport currently recycles nearly 26% of household waste, and with your help, we know we can do more!

recycle
for Gosport

For more information, please call the Streetscene team on 08000 198 598 or visit www.gosport.gov.uk/recycling

The roads targeted were based on mosaic analysis and the key focus was medium recyclers whose preferred communication channel was 'face to face'. The mosaic segments used were 1, 2 & 3. These were:

- financially secure older couples living in owner occupied properties
- elderly singles with low mobility, reliant on public services for support
- low income older couples approaching retirement, living in low rise council housing.

The project found the main contamination items to be carrier bags and plastic packaging such as pots, tubs, trays and wrappers. Each interaction was recorded and all properties in 155 roads were visited if they had contaminated recycling bins. Contamination was defined as incorrect materials being placed in the recycling bins, e.g. bags of rubbish, plastic bags, glass, textiles, wood, 'wrong' plastics etc.

Where residents were at home, the team spoke to them about the 'wrong' items in their recycling bin. This was recorded and information cards were left at the property (a recycling card). In cases where residents were not available, the type of contamination was again noted and a recycling card put through the door, with the appropriate 'wrong' item circled on the card. A sticker was also placed on contaminated bins, which highlighted that plastic bags and sacks should not be placed in recycling bins.

Schools recycling pack

Given the potential role of 'Pester Power' in influencing the behaviour of some of the target segments – particularly families with young children, SCC created a recycling pack comprising teachers notes, an interactive presentation, postcards and a recycling letter given to children to take home to their parents explaining what they had learnt.

Postcards

This was another idea generated by the focus groups, aimed to act as a reminder of what could and couldn't be recycled– highlighting aerosols, cans and plastic bags. On the reverse was an explanation of what happens to recycling – again focusing on the main messages from the focus groups.

Fridge magnets

5000 'reminder' A6 fridge magnets were provided during October as students moved into new properties. These highlighted what could and couldn't be recycled along with collection day information. These could also be useful for low recyclers who are confused about recycling collection days. This tactic was requested by green credentials focus groups as a good reminder – for keeping the issue at the top of their mind.

Guide to Recycling for Students

One of the findings of the focus groups was that students were already inundated with leaflets from pubs, clubs and takeaways - and consequently a leaflet from the Council would be highly likely be lost or ignored. A number of student attendees to the focus groups highlighted that if relevant information was presented in the form of a mini guidebook and enclosed in an envelope it would be much more likely to be looked at and read.

Southampton Solent University produced the guide which can be viewed at:

<http://portal.solent.ac.uk/support/policies-andprocedures/student-handbook/resources/student-survival-guide-2011.pdf>

This page is intentionally left blank

Table of Key Characteristics of Relevant Mosaic Groups & Their Communication Preferences

Mosaic Groups	Characteristics	Communication Preferences
<p>Group B Residents of small and mid-sized towns with strong local roots</p>	<ul style="list-style-type: none"> * Strong roots * Lower incomes * Varying ages * Home improvement * Mixed housing <p>They are aware of green issues but are generally sceptical and do not go out of their way to reduce their environmental impact.</p>	<p>Prefer:</p> <ul style="list-style-type: none"> * Face to face * Local newspapers * Magazines <p>Dislike:</p> <ul style="list-style-type: none"> * National newspapers * SMS text
<p>Group D Successful professionals living in suburban or semi-rural homes</p>	<ul style="list-style-type: none"> * Suburban or semi-rural * Executives and managers * Small businesses * Senior positions * Significant equity <p>Despite being aware of environmental issues, this group aren't convinced about the influence of man and continue to live as their income allows.</p>	<p>Prefer:</p> <ul style="list-style-type: none"> * Telephone * Internet * Post * Magazines <p>Dislike:</p> <ul style="list-style-type: none"> * Face to Face * Local newspapers * National newspapers
<p>Group K Residents with sufficient incomes in right-to-buy social housing</p>	<ul style="list-style-type: none"> * Council tenants * Right to buy * Comfortable lifestyles * Few qualifications * Hard workers <p>Though not well-informed about green issues, this group tends to live a more eco-friendly lifestyle through financial constraint.</p>	<p>Prefers:</p> <ul style="list-style-type: none"> * Face to face * Local newspapers * SMS text <p>Dislikes:</p> <ul style="list-style-type: none"> * Post * Magazines * Mobile phone

Mosaic Groups	Characteristics	Communication Preferences
<p>Group M Elderly people reliant on state support</p>	<ul style="list-style-type: none"> * Older people * Retired * Public rented * Nursing homes * Grandchildren <p>Generally unaware of green issues, these residents have little environmental impact through financial and physical constraints.</p>	<p>Prefer:</p> <ul style="list-style-type: none"> * Face to face * Local newspapers * National newspapers <p>Dislikes:</p> <ul style="list-style-type: none"> * Internet * Telephone * Mobile phone* Post * SMS text

Who	Message	Tactic
<p>Low recyclers (LR) Motivate & educate, make recycling easy to increase recycling rates</p>	<p>Simple motivating messages How to recycle What can and can't be recycled What happens to recyclables Highlight common excuses why people do not recycle, and the solution</p>	<p>PR: street rubbish challenge Recycling bags Fridge magnets Wave 105 promotion App</p>
<p>Medium recyclers (MR) Encourage those already motivated to recycle, to recycle more, and to improve quality i.e. to decrease contamination</p>	<p>More complex message. Aerosols can now be recycled Plastic bottles only Glass to recycling bank "Please place your recycling clean and loose in the blue lidded bin" Textiles No Tetra packs Other types of recycling - Waste Electrical and Electronic Equipment.</p>	<p>DM pack to mosaic groups (see above) Press release and sell in to all local print and broadcast media. Postcard – what to recycle</p>
<p>Future recyclers (FR) Primary & Secondary Schools 'Pester power' (81 schools)</p>	<p>Benefits of recycling What can and can't be recycled What happens to recyclables</p>	<p>Cardboard cut-outs of Rat with DVD Banners for schools – pride Wave 105 promotion Schools recycling pack to include:</p> <ul style="list-style-type: none"> • Teachers pack • Letter home to parents with questionnaire • Rat video.

This page is intentionally left blank

Domestic Waste Scrutiny Review – Comparison Work

Phase 1 - Monitoring & Evaluation - October to December 2013

Resident door step survey

A doorstep survey was carried out with residents in both the test and control areas to establish what barriers there are to residents fully participating in the kerbside recycling service and waste reduction activities generally. Questions were also asked to discover what activities and facilities would encourage residents to participate more, which would then inform the project work.

Your Local Link were commissioned to complete the survey work and asked to post surveys through the letterbox at properties where they were unable to speak directly with residents. A freepost envelope was included with the survey along with details of a prize draw for £25 worth of shopping vouchers to act as an incentive to participate in the survey.

228 surveys were returned in total (including both postal returns and door step interviews) which equates to an 18.5% response rate overall.

Type of respondents headline figures:

- Both areas responded to the survey in fairly equal measures;
 - YO30 Control area = 16.9%
 - YO31 Test area = 14.1%
 - Didn't supply postcode = 3%
- 30% of the respondents were male, 66% female and 4% did not specify.
- Age range in area/that responded to survey
 - 16-24 = 1.8%
 - 25-34 = 11%
 - 35-44 = 18.9%
 - 45-54 = 21.5%
 - 55-64 = 14%
 - 65-74 = 17.1%
 - 75+ = 9.6%
 - Prefer not to say / No age specified = 6.1%
- 94.7% of respondents classed themselves as 'White British'. 1.8% specified 'Asian or Asian British' and 3.5% classed themselves as 'Other' and specified nationalities including; Chinese, French, German, Indian, Irish, Polish and Turkish.

- 36% of respondents were married, 25% single, 7% cohabiting and the remaining 32% were in a civil partnership, widowed or preferred not to say.
- 78.5% of respondents asked to be entered in to the prize draw.

Evaluation of 'Type of respondent':

The survey results establish a lot about the residents to be targeted as part of the bespoke campaign. Many residents that responded are single or cohabiting without children, and there is also a large elderly community within both areas. Although targeting project work in schools was an option, it is clear from the survey results it is important to also target other community venues.

The prize draw acted as a positive incentive to residents to complete the survey suggesting financial incentives may be effective within the area as part of the project work.

There was a wide range in the age of respondents suggesting it may be necessary to have varied activities available for different residents to participate in.

Current waste disposal and recycling habits headline figures

- Facilities used in the last 6 months
 - Rubbish bin = 100%
 - Recycling boxes = 97%
 - HWRC = 46%
 - Recycling banks = 32%
 - Other = 6% (specified answers included; Charity shops, freecycle, green bin, rag and bone man, skips)
- Common reasons cited for not using recycling boxes
 - 'Can't afford replacement boxes'
 - 'Boxes too heavy'
 - 'Crew doesn't always empty'
 - 'Use other facilities' (banks at the local community centre etc)
 - 'Boxes unsuitable' (too small, difficult to store etc.)
- Reasons for not using HWRC
 - Don't have a car = 50%
 - Don't know the opening hours = 7.4%
 - Don't need to use it = 37.7%
 - Don't know what I can take to site = 4.1%

- Other = 0.8% (Reasons included; 'Don't want to pay to tip', 'Can't find it', 'Costs', 'Just leave things out for CYC to remove', 'Rag and bone man').
- Knowledge of what can be recycled at the kerbside
 - Full knowledge = 88%
 - Some knowledge = 9%
 - No knowledge = 2%
 - No answer = 1%
- Would benefit from more information about recycling
 - Yes = 46%
 - No = 42%
 - Don't know = 9%
 - No answer = 3%

Evaluation of Current waste disposal and recycling habits headline figures

Most residents across a wide age and gender range have full knowledge of what they can recycle at the kerbside and use the boxes regularly to do so. The small amount of residents that don't use the recycling boxes cited various reasons with the most common being not wanting to pay to replace boxes that have been lost.

Despite the fact that 98% of residents claimed to have full or some knowledge of what can be recycled at the kerbside, 55% of residents also said that they felt they would or might benefit from more information about what they could recycle. This suggests that residents would like to know more about recycling outside of the kerbside service.

54% of respondents do not use the HWRCs. Of these respondents 50% said that this was because they didn't have a car. Of this number when asked how they would dispose of larger items of furniture and electrical items the majority (49%) stated they would pay someone to remove it and 42% said they would donate it to charity. This suggests that putting a reuse scheme/collection service in place may be welcome to residents without transportation.

The costs of replacing boxes or disposing of some materials at the HWRC featured in many of the comments of those residents that stated that they did not use these facilities. However this was a relatively small number of residents within the survey area.

Waste prevention, reuse and other recycling headline figures

- Other items recycled by residents;

- Batteries = 39%
 - Carrier bags = 43%
 - Cartons = 17%
 - Music/textiles = 18%
 - Other items included; clothes, foil, light bulbs, plastic, paint tins, printer cartridges, shoes.
- Extra recycling put out in bags
 - Yes = 27%
 - No = 51%
 - Sometimes = 16%
 - No answer = 6%
 - How would you dispose of furniture and electrical items that you no longer use?
 - Rubbish bin = 9%
 - Sell or pass on = 47%
 - HWRC = 45%
 - Charity = 50%
 - Pay for removal = 27%
 - Other included; Gypsies, Rag and bone man, Skips.
 - Washable nappies?
 - Yes = 2%
 - No = 27%
 - Maybe in the future = 6.5%
 - Not applicable = 64.5%
 - Mailing preference service?
 - Yes = 16%
 - No = 77%
 - n/a = 7%

Evaluation of waste prevention, reuse and other recycling habits

Residents were keen to recycle other items and high percentages claimed to recycle other materials at recycling banks or collection points such as carrier bags and batteries. It would be interesting to look at facilities available in the area for the items that were not as widely recycled such as textiles and tetra packs.

There was little interest across the board in using washable nappies. For many it was not applicable but for those residents for whom it did apply most stated that they 'did not use them and never would'. Promoting this waste

prevention activity within the test area may be fruitless as there is so little interest from residents and a campaign may not achieve much impact or tonnage reduction.

The mailing preference service was not very well used overall but very popular with residents with many comments that they would like to sign up to the service or find out additional ways that they can reduce the amount of junk mail delivered to their property. This suggested a Junk Mail waste prevention campaign in the test area may be effective in reducing waste overall at very little cost to the Council.

Participation monitoring

An exercise has been taking place in both the control and test areas to establish current participation and set out rates in the kerbside recycling service.

To monitor participation and set out rates, all properties were monitored over 4 consecutive recycling collections (period of 8 weeks) and information gathered about how often residents set recycling out for collection, how many boxes they present and what materials are presented. It was then possible to work out a percentage participation rate by street and overall by area.

Current projections from the participation monitoring work show that participation vastly varies ranges from street to street. In some streets only 42.5% of residents regularly present their recycling boxes for collection, whereas in neighbouring streets participation is as high as 75%. It is important to look at the factors that affect poorer levels of participation, particularly when it is on a street by street basis. What this data does suggest is that localised work (potentially even targeting a single street for a campaign) may be beneficial in terms of increasing participation rates.

In some parts of both areas participation levels are relatively high, although this does not necessarily reflect a high capture rate of recyclable materials. It may be that participation in the service is high but tonnages remain low due to a lack of awareness of the materials that can and cannot be recycled.

Recycling tonnage monitoring

To assess whether there has been any increase in the amount of material collected it is important to look at the tonnages of recycling collected from each area. To do this a separate crew was sent out to complete one

recycling collection per area and returned tonnage figures by type of material.

On average York residents produced around 6.53kg of recyclables per household per collection in the 2012/2013 financial year. In November 2013 the amounts measured per household per collection in the test and control areas were 6.07kg and 7.12kg respectively.

Within the test area the amount of recycling collected per household was significantly lower than the average across the city which gives positive scope for improvement.

Phase 2 - Planning, project work and area based communications – January to March 2014

Implications of monitoring work on planning

The results from the period of monitoring and evaluation were important in planning the project work and bespoke communications as the results offered an insight in to current behaviours and attitudes.

78% of respondents to the doorstep survey asked to be entered in to the prize draw demonstrating that this may have acted as an incentive to participate.

Specific project work carried out in the test area has been influenced by the results of the monitoring work. For example; Over half of respondents to the survey claimed that they did not use the HWRC, and over half of this number stated that this was because they did not have a car. Because of this a community reuse collection of bulky items was arranged to give residents without transport access to an important waste collection service.

Smarter York Challenge Brochure

A brochure was developed specific to the test area and delivered to residents at the start of the project. The brochure was designed to engage with residents in the test area, raise awareness of waste prevention and create interest in planned activities. Further campaign specific communications were developed throughout the project with the same bespoke branding.

A copy of the brochure is attached in Appendix A.

Incentive scheme 1 – ‘Return to Sender’ campaign

The ‘Return to Sender’ campaign was developed in response to the results of the doorstep survey where 77% of respondents stated that they had not

signed up to the Mailing preference service and still received junk mail. Qualitative data collected from the survey work suggested that residents would be interested in joining the service or finding out how they could avoid junk mail.

The 'Return to Sender' incentive scheme was designed to help and encourage residents to take practical steps to avoid junk mail, preventing waste at source and reducing the amount of waste sent to landfill. Residents were sent a letter inviting them to take part in the incentive scheme. A 'No Junk Mail' sticker, embossed with the Smarter York branding was included with the letter. Half of the properties in the test area received a letter simply encouraging them to take part and outlining the environmental benefits of reducing junk mail, whilst the other half of properties in test area received a letter inviting them to take part and informing them that all properties that participated would be entered in to a prize draw with a financial reward. This approach allowed us to engage with all residents in the area, but also offered us the opportunity to test the effectiveness of financial incentives versus encouragement only in improving levels of participation.

Communications

Promoting the prevention of junk mail was a relatively inexpensive yet effective waste prevention activity as it was possible to quantify the results of a campaign by the number of residents that had joined a scheme or were displaying a junk mail sticker etc.. This means that it is possible to understand the effect of communications and accurately measure the effectiveness of a campaign and use this information when directing future resources.

Campaign results:

Residents responded well to the incentive and participation levels were relatively high.

- 202 properties displayed a junk mail sticker which equates to a participation rate of more than 32.2% within the overall test area.
- 95 properties within the area that received encouragement only displayed a junk mail sticker which equates to a 32.09% participation rate.
- 107 properties within the area that were included in the financial incentive displayed a junk mail sticker which equates to a 32.33% participation rate.

Evaluation

There was a high level of response from residents in the test area to this incentive, demonstrating that there is an interest and demand for this type of waste prevention activity. Surprisingly the results showed that in this instance the financial incentive was not a factor in determining levels of participation and residents from the area that simply received encouragement to display their sticker were just as likely to participate in the campaign. This may be in part because very little effort was required to participate with the potential for long term positive benefits (i.e. Display a sticker on one occasion, avoid junk mail for x months). Had the subject of the incentive been focused on different WP activities (for example; reducing the amount of food waste produced over a set period) and had more action on the part of the resident been required there may have been less participation overall and particularly in the streets that were not offered any incentive to participate.

Incentive scheme 2 – ‘StreetbyStreet’ campaign

The StreetbyStreet campaign (SbS) was a campaign specifically designed to increase participation in the kerbside recycling service and to also improve the capture of materials.

The monitoring exercise completed in December 2013 captured street specific data regarding the number households that put out recycling boxes on collection day. A ‘set out’ rate was calculated per street which was based on households presenting at least one box on collection day. ‘Set out’ was monitored over 4 consecutive collections and using the data we were able to calculate participation in the service, based on the average number of properties putting out at least one box against the number of properties in the street.

Prior to the start of the SbS incentive residents were informed that properties in the street with the most improved participation in the recycling collection at the end of the campaign would receive one £5 voucher per household. Street specific stickers embossed with campaign branding were provided to each property to display on their recycling boxes as a reminder and encouragement to other properties in the street to participate. The incentive was also designed to introduce elements of competition and community spirit to determine if these were factors in encouraging increased participation.

Campaign results

- Peter Hill Drive & Court (monitored as one street) won the incentive with an overall increase in participation of 16.18%
- 24% of properties in the test area displayed SbS stickers on their recycling boxes.

Evaluation

Participation levels in this incentive were not as high as the 'Return to Sender' campaign, however more action was required on the part of the resident to participate. Residents were required to display stickers on their recycling boxes and also to regularly present their boxes for collection. It is unclear whether the SbS incentive was successful in fostering community spirit and whether this was a factor in participation levels. Some streets performed very well and a high percentage of properties displayed stickers but this was not always the case in neighbouring streets.

Community reuse collection

A community reuse collection was arranged in partnership with the British Heart Foundation to offer residents in the test area the opportunity to dispose of reusable goods in a sustainable way. Residents were sent a letter advising them of the date of the collection and providing them with details of what would and wouldn't be accepted. The survey work carried out prior to the campaign showed that 54% of residents in the area did not use the HWRCs, and of these residents 50% said that this was because they didn't have a car. When residents were asked how they would dispose of larger items of furniture and electrical items the majority (49%) stated they would pay someone to remove it and 42% said they would donate it to charity. The collection was arranged to meet the needs of these residents.

Communications

Free collection

Have you got any unwanted furniture, electrical items or bric-a-brac?

Smarter York Challenge!

As part of the Smarter York challenge happening in your area, we are offering residents the opportunity to take advantage of a free collection of good quality furniture, electrical items and bric a brac by the British Heart Foundation. The items must be in good condition, clean and in working order.

Saturday 22 February from 10am

If the weather is dry - leave the items outside clearly labelled with the enclosed flyer.

If the weather is wet - leave the items indoors and display your flyer in your window. We will knock on your door to collect your items.



Smarter York Challenge!

Please take these items to be reused

Yes please

- Furniture all kinds and sizes (soft furnishing must have a 1988 Fire Regulations label)
- Large electrical goods including: washing machines, fridges, freezers, microwaves, TVs
- Small electrical goods including: kettles, irons, blenders
- Bric-a-brac including: books, DVDs, ornaments, pictures

No thanks

- Broken equipment
- Poor quality items that are not saleable
- Bedding
- Clothing

If 22 February is not convenient for you or you have a large quantity of items to donate, please contact the British Heart Foundation on 0844 2489161 to arrange an alternative collection date.

ycc@york.gov.uk
[01904 551551](tel:01904551551)
[@cycwaste](https://twitter.com/cycwaste)
[CYCwaste](https://www.facebook.com/cycwaste)
www.york.gov.uk/recycling





Campaign results

There was a poor take up for the community furniture collection and only 10 households took part. The British Heart Foundation (who operated the collection) were pleased to have been involved in the campaign for the opportunity to promote their collection service, and have since received several service requests from households within the test area.

Compost bin one day sale

A reduced price compost bin sale was arranged within the test area in partnership with the Friends of St Nicolas fields (FOSNF) as the majority of properties in the area receive garden waste collections and have outside space capable of housing composting equipment.

The sale was specifically advertised within the test area with targeted communications at local venues, but also advertised to a wider audience through a press release, updates on the council website and advertising through council social media channels. 13 compost bins were sold on the day.

Communications

COMPOST BIN SALE

From £12

Two sizes available
First come, first served
CASH SALES ONLY

Saturday 22 March 11am-3pm
Burton Stone Community Centre
Evelyn Crescent, YO30 6DR

Smarter York
St Nicholas Fields
Registered charity no. 1061909
CITY OF YORK COUNCIL

Phase 3 - Monitoring, evaluation and recommendations

Following the campaign work a period of monitoring and evaluation has taken place in both the test and control areas. This is to establish whether there have been any significant changes in the behaviour of residents in the area that could be attributed to the campaign work.

Activities followed the same methodology of the pre campaign monitoring exercises and included;

- Resident surveys
- Participation monitoring
- Collection of materials – Tonnage monitoring

Participation monitoring

The participation monitoring followed the same procedure as the pre campaign monitoring exercise. All properties in both the test and control areas were monitored over an 8 week period (4 collections) and the number of times each property presented recycling boxes for collection was recorded along with which materials were presented for collection. The data from the first round of monitoring was used to calculate street specific participation rates and from these make assumptions about participation levels in the area. The second set of data acts as a comparison to establish any change in the number of properties presenting boxes for collection and the levels of participation. The table below demonstrates participation levels before and after the campaign activities had been delivered.

Evaluation

There has been a marked improvement in participation and set out rates in most streets within the test area and any decreases were minimal. Overall there was an increase in participation of 6.18% as detailed in the table on page 21. There was also a noticeable increase in the number of boxes presented by individual households.

TABLE 1
Street Names**Number of
properties****Participation Rate Pre-
campaign %****Participation Rate Post
Campaign %****Difference +/-
%**

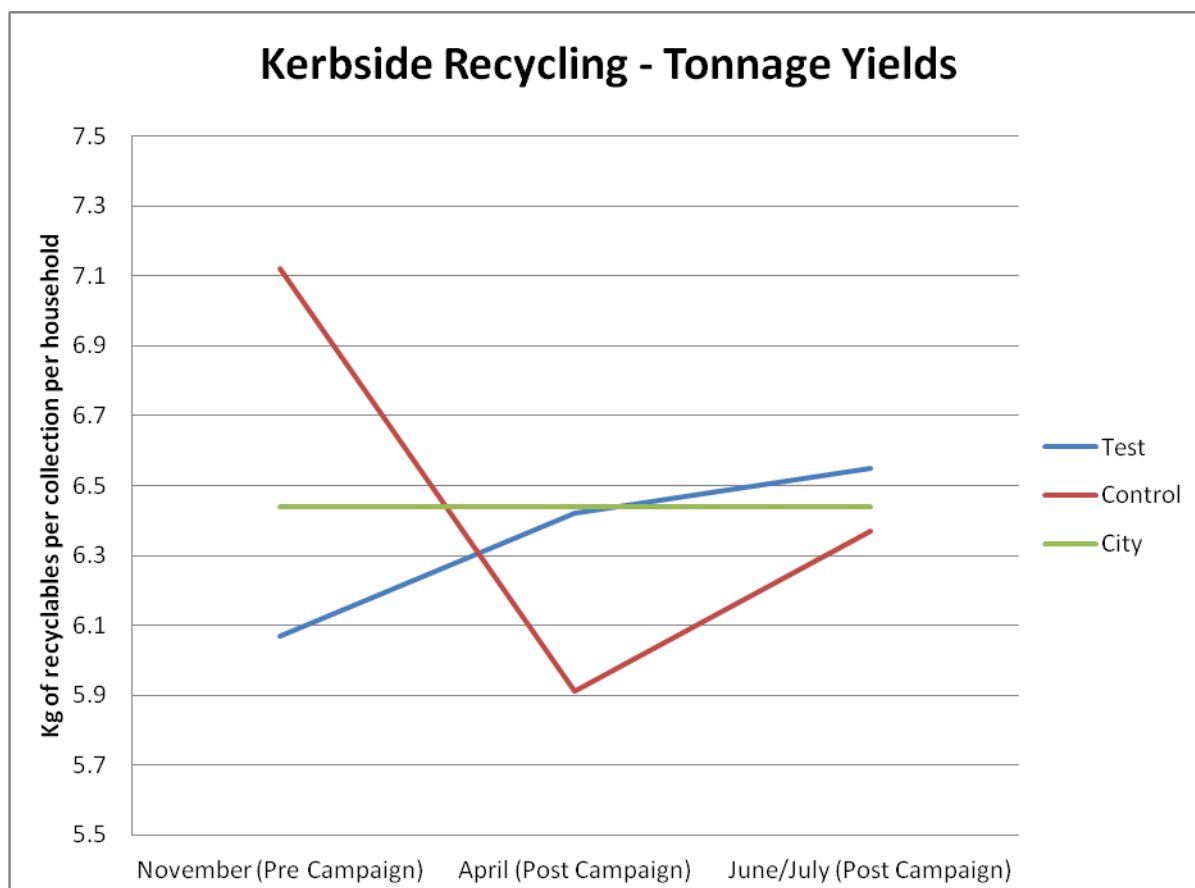
Test Area				
Kingsway North	148	52.87%	58.70%	5.83%
Water Lane	84	50.89%	50.60%	-0.29%
Spalding Avenue	128	51.95%	60.90%	8.95%
St Philips Grove	64	44.10%	46.80%	2.70%
Burdyke Avenue	52	50.48%	62.02%	11.54%
Peter Hill Drive & Court	59	51.69%	67.87%	16.18%
Sutton Way	10	42.50%	47.50%	5.00%
Burton Green	84	57.10%	56.55%	-0.55%
Average	629	50.21%	56.39%	6.18%
Control Area				
Monkton Road	58	62.60%	68.97%	6.37%
Byland Avenue	90	66.90%	68.33%	1.43%
Kirkham Avenue	54	61.57%	56.48%	-5.09%
Bell farm Avenue	80	59.06%	41.56%	-17.50%
Roche Avenue	56	55.36%	58.04%	2.68%
Middleham Avenue	62	51.21%	48.79%	-2.42%
Lilling Avenue	18	59.72%	66.67%	6.95%
Foston Grove	22	45.45%	44.32%	-1.13%
Healey Grove	18	63.89%	52.78%	-11.11%
Elmfield Avenue	24	64.58%	57.29%	-7.29%
Sefton Avenue	32	73.44%	63.28%	-10.16%
Barfield Road	36	74.31%	53.47%	-20.84%
Thornfield Avenue	22	67.05%	55.68%	-11.37%
Friars Walk	18	65.28%	54.17%	-11.11%
The Crossway	14	75%	64.29%	-10.71%
Average	604	63.03%	56.94%	-6.08%
Control Area - Participation rates recorded in many streets deteriorated over the course of the project. This was due to anomalies created by a change of collection times and householders not putting recyclables out early enough for collection.				

Tonnage monitoring

Several dedicated collections of recycling were made in the test and control areas before and after the targeted campaign work to provide a snapshot of the weight and mix of materials being collected. This data is important in affirming any changes recorded through participation monitoring exercises. The table and graph below illustrates the data recorded through these collections.

Test Area - 629 households					
Date	Total recycling collected (kg)	Total glass (kg)	Total plastic/cans (kg)	Total paper/card (kg)	Average recycling per household (kg)
Pre campaign monitoring					
Nov. 2013	3,820	940	1,000	1,880	6.07
Post campaign monitoring					
April 2014	4,040	1,040	1,140	1,860	6.42
June 2014	4,120	1,070	1,150	1,900	6.55
Total	8,160	2,110	2,290	3,760	
Average	4,080	1,055	1,145	1,880	6.49
Analysis					
Difference	260	115	145	-	0.42
% change	6.8%	12.2%	14.5%	-	6.9%

Control Area - 604 households					
Date	Total recycling collected (kg)	Total glass (kg)	Total plastic/cans (kg)	Total paper/card (kg)	Average recycling per household (kg)
Pre campaign monitoring					
Nov. 2013	4,300	1,060	1,130	2,110	7.12
Post campaign monitoring					
April 2014	3,570	920	1,010	1,640	5.91
July 2014	3,850	990	1,090	1,770	6.37
Total	7,420	1,910	2,100	3,410	
Average	3,710	955	1,050	1,705	6.14
Analysis					
Difference	-590	-105	-80	-405	0.98
% change	-13.7%	-9.9%	-7.1%	-19.2%	-13.8%



Following the campaign work in the test area the amount of recycling materials collected per household increased by an average of 0.42kg or 6.9%. This was measured over several collections to provide more robust data. Replicated city wide this could help capture 1,000 tonnes of additional recyclables and thereby save £100,000 per annum in landfill disposal costs at current rates.

The weight of plastic bottles/cans and glass increased whilst paper/card stayed the same. No change in the amount of paper/card being collected could be attributed to changes in behaviour encouraged by the 'No Junk Mail' waste prevention campaign

In the control area there was a significant reduction in the amount of recyclables collected in November 2013 compared to April 2014. This was primarily due to a change of collection times and householders not putting recyclables out early for collection. There was an increased tonnage for a collection made at the beginning of July 2014, however, and it is anticipated that normal performance levels will soon be restored.

Expenditure

Action	Cost
Doorstep survey (using private company)	£2,300
Survey prize draw (vouchers)	£25
Vehicle and crew for tonnage monitoring	£900
Smarter York Challenge brochure print	£200
'No Junk Mail' letters – print	£100
'No Junk Mail' stickers – print	£42
'No Junk Mail' scheme prize draw (vouchers)	£100
'StreetbyStreet' recycling incentive stickers – print	£485
'StreetbyStreet' recycling incentive prizes (£5 voucher per household)	£350
'StreetbyStreet' recycling incentive – Letter print	£168
Reuse collection flyer print	£150
Drop in sessions (room hire)	£56
Second survey printing	£150
Compost Bin one day sale - FOSNF	£1,618
Total	£6,644

Expenditure was kept to a minimum by utilising staffing resources for many elements of the project work. Experience of using private company for first survey was not positive and in house delivered second survey delivered comparable results. This indicates it would be more cost effective and beneficial to keep work in house for any future customer survey needs.

Increasing funding would improve the quantity and effectiveness of waste prevention campaigns offered to residents. Further input of resources would allow the team to continue to engage with residents in both the test and control areas. This would help maintain participation and satisfaction levels with kerbside collection services but also provide opportunities to develop other new initiatives.

Survey results

A survey was carried out with residents in the test area to establish if any changes were evident following the campaign. Questions were asked to discover which activities residents participated in and facilities they used. This data can then be compared to data from the first survey. 95 surveys were returned in total which equates to a 15.1% response rate overall. The response rate is lower than the original survey however the second survey was completed by post and there were no doorstep interviews. This reduced the cost of completing the survey considerably.

Waste disposal and recycling habits headline figures

- Facilities used in the last 3 months (during campaign)
 - Rubbish bin = 100%
 - Recycling boxes = 96%
 - HWRC = 42%
 - Recycling banks = 29%
 - Other = 12% (specified answers included Charity shops, furniture store, supermarket bag recycling, internet)
- Increased recycling in last 3 months?
 - Yes = 39%
 - No = 52%
 - No answer = 9%
- Knowledge of what can be recycled at the kerbside
 - Full knowledge = 90%
 - Some knowledge = 7%
 - No knowledge = 0%
 - No answer = 3%

From the survey results it appears that the number of residents using recycling boxes has remained the same. This is not reflected in the participation monitoring where a significant increase in participation was noticed. It may be that this has not been fully captured by the survey. The proportion of respondents using recycling boxes is very high at 96%. Actual participation in the test area averaged at 56% post campaign.

However 39% of survey respondents said that they felt they had increased the amount that they recycled despite the fact that the majority were already using recycling boxes.

Despite this, the levels of knowledge of what could be recycled at the kerbside remained constant.

It is likely that the survey results do not fully reflect a wide cross section of residents within the test area. When looking at the survey results it is clear that the respondents appear to be committed recyclers that are already using the services well. The survey results do however give us an indication of how well waste prevention campaigns were received within the area and how effective the communications campaign was.

Waste prevention, reuse and other recycling headline figures

- Awareness of campaign adverts/services in last 3 months
 - Yes = 62%

- No = 34%
- No Answer = 4%
- Usage of advertised services (eg textile bank, reuse collection, junk mail sticker)
 - Yes = 60%
 - No = 36%
 - No answer = 4%
- Other items recycled by residents
 - Batteries = 54%
 - Carrier bags = 59%
 - Cartons = 58%
 - Music/textiles = 26%
 - Other items included; Toys, electricals, books, clothes, furniture, ink cartridges
- How residents have disposed of furniture/electricals in last 3 months
 - Bin = 2%
 - BHF collection = 3%
 - Sold or passed on = 33%
 - HWRC = 34%
 - Charity = 37%
 - Paid someone to remove it = 5%
 - Other = 29%
- How many residents have purchased a home compost bin or started to compost more in the last 3 months
 - Yes = 12 %
 - No = 82%
 - No answer = 6%
- Number of residents signed up the mail preference service
 - Yes = 38%
 - No = 59%
 - No answer = 3%
- Number of residents displaying a 'No Junk mail' sticker = 47.3%

A significant number of residents were aware of the campaign work and became involved in various waste prevention activities demonstrating that the communications campaign was effective and memorable.

The survey results demonstrated a change in behaviour from residents as they have been made aware of alternative disposal methods of various items. Pre campaign the vast majority of residents disposed of furniture and electrical items by selling them or paying someone/the Council to remove the item. Post campaign the proportion of residents

paying someone to remove items had reduced whilst the proportion that disposed of items by donating to charity or using the Household Waste Recycling centres remained high. The proportion of residents that would have disposed of items in the bin or a landfill skip also reduced.

During the 'Return to Sender' campaign residents were provided with a 'No junk mail' sticker and given information about how to reduce junk mail and sign up to the mail preference service. The percentage of residents signed up to the service following the campaign had risen significantly from 16% to 38% suggesting the communication material used during this campaign was very effective.

This page is intentionally left blank

Community Safety Overview & Scrutiny Committee – Draft Workplan 2014-15

Dates	Work Programme
4 June 2014 @ 5:30pm	<ol style="list-style-type: none"> 1. Introductory Report on Suggested Scrutiny Topics for Review in this Municipal Year 2. Update on the Embedding of CYCs Taxi Licensing Policy 3. Workplan 2014-15
30 July 2014 @ 5:30pm	<ol style="list-style-type: none"> 1. Attendance of the Cabinet Member for Environmental Services, Planning & Sustainability 2. Safer York Partnership Bi-Annual Performance Report 3. CYC Year End Financial & Performance Monitoring Report 4. Scoping Report on Proposed 'Discretionary Charges in Waste Management' Scrutiny Review 5. CCTV Overview Report (<i>Deferred to 3 September 2014 meeting</i>) 6. Workplan 2014-15
3 Sept 2014 @ 5:30pm	<ol style="list-style-type: none"> 1. Update on Refresh of Equalities Scheme inc. Introduction to relevant focus areas 2. Update on the work of AVANTE (Alcohol, Violence & Night-Time Economy) (Tanya Lyon SYP) 3. Draft Final Report – Domestic Waste Recycling Review 4. Workplan 2014-15
5 Nov 2014 @ 5:30pm	<ol style="list-style-type: none"> 1. Attendance of Cabinet Member for Homes & Safer Communities 2. Update on implementation of recommendations from previously completed Community Resilience Review 3. Draft Final Report - A-boards Scrutiny Review 4. Update on changes in Probation Service 5. Update on work of Horse Bailiff 6. Workplan 2014-15 & Verbal Update on Ongoing Scrutiny Review
7 Jan 2015 @ 5:30pm	<ol style="list-style-type: none"> 1. Safer York Partnership Bi-Annual Performance Report (Ian Cunningham) 2. CYC Second Qtr Finance & Performance Monitoring Report (Patrick Looker) 3. Further Update on the Embedding of CYC's Taxi Licensing Policy 4. Workplan 2014-15 inc. Verbal Update on Ongoing Reviews
4 March 2015 @ 5:30pm	<ol style="list-style-type: none"> 1. CYC Third Qtr Finance & Performance Monitoring Report 2. Update on Anti-Social Behaviour Hub

This page is intentionally left blank